

## Meeting minutes, DS General Assembly #VT17, 2017-06-01

**Time:** 12.00 - 13.00

**Place:** KE, Chemistry building

### **51. Opening of the meeting**

Linnea Qvirist, the DS Chair, opens the meeting.

### **52. Election of meeting officials**

Linnea Qvirist is elected chair of the meeting.

Naghmeh Taghavi is elected secretary.

Aljoscha Lautenbach and Tomasz Kosiński are elected to adopt the meeting minutes.

### **53. Approval of electoral register**

Linnea Qvirist explains the voting system and hands out the attendance list. The attendance list is approved as electoral register. The list of attendees with voting rights is attached.

### **54. Approval of agenda**

After a minor alteration to the previously sent agenda, namely a switch in order of points 7 (Election of DS board members for 2017/2018) and 8 (Proposed change of DS statutes), the General Assembly (GA) approves the agenda.

### **55. Meeting notice in due order**

The meeting notice for the general assembly was sent in due order.

### **56. Minutes from previous meeting**

The minutes from the previous General Assembly meeting (2016-11-30) are approved by the GA and available at the DS web page <http://www.dokt.chs.chalmers.se/public/>

### **57. Proposed change of DS statutes**

Due to the new Chalmers departmental structure, a modification of the DS statutes is needed. The suggested changes have been discussed and agreed by the General Assembly meeting in November 2016. Changes to the DS statutes can only be made after approval of 2/3 of the attendants at two consecutive General Assemblies. The first approval by the general assembly happened on November 30<sup>th</sup> 2016, the second one happened on this general assembly (June 1<sup>st</sup> 2017).

Approval was passed for changing paragraphs 1.5, 3.3, 4.2, 4.4 and 4.6 of the DS statutes to the following wording:

1.5 - These statutes can be changed by the general assembly. The matter of changing the statutes should be sent out together with the notice for the General Assembly and the proposal shall be presented together with written motivations for each change.

For a change to pass, the same changes have to be approved by a majority of two thirds (2/3) at two consecutive general assemblies with at least 15 working days in between.

3.3 - The nomination committee shall nominate candidates to all positions elected by the general assembly. As the statutes does not determine the number of board members it is up to the nomination committee to advise the assembly on the matter and to recommend an appropriate size in their nomination. The nomination committee shall prepare the

nominations in time for these to be included in the preliminary agenda of the general assembly.

4.2 - The board consists of a chairman and a vice chairman, who is also treasurer, and at least 5 other members. The members shall be registered as PhD students at Chalmers and members of the Doctoral Student Guild. The board of the doctoral student guild shall, to the extent possible, have one representative from each department at Chalmers. The total number of board members is limited to twice the number of departments. The GA may also elect one or more deputy board members from each department.

4.4 - The board of the doctoral student guild elects representatives to the boards and committees within Chalmers, where PhD students are represented. The board of the doctoral student guild has the right to delegate to the local (departmental) doctoral student associations the right to appoint representatives. The board also appoints representatives that are responsible for the communication between the board of the doctoral student guild and the local (departmental) doctoral student associations. The responsible person for the communication between the board of the doctoral student guild and a local (departmental) doctoral student association shall be a doctoral student at the specific department and shall, to the extent it is possible, be a part of the local (department) doctoral student association board.

6.1 - The authority to sign for the organization (teckna firma) is granted for a joint combination of two of the following:

- The chairman
- The vice chairman
- Any of the other ordinary board members

## 58. Election of DS board members for 2017/2018

Members of the nomination committee explain the election process. Maria Ekström is nominated as DS chair. The GA elects Maria Ekström as chair for the activity year (2017-2018). Anna Köhler is nominated as DS vice chair. The GA elects Anna Köhler as DS vice chair (2017-2018). The list of nominees for the remaining board members is presented. No new nominees were proposed by the GA.

<b>Nominees for the DS board 2017-2018</b>	<b>Department belonging</b>	<b>Position</b>
Maria Ekström	<i>Microtechnology and Nanoscience</i>	Chair
Anna Köhler	<i>Space Earth and Environment</i>	Vice Chair/ treasurer
Joakim Strandberg	<i>Space Earth and Environment</i>	Board member
Cristina Rigato	<i>Signals and Systems</i>	Board member
Marco Longfils	<i>Mathematical science</i>	Board member
Jonas Sundell	<i>Architecture and Civil Engineering</i>	Board member
Tomasz Kosiński	<i>Computer Science and Engineering</i>	Board member
Nadja Holtryd	<i>Computer Science and Engineering</i>	Board member

Mursalin Sajib	<i>Biology and Biological Engineering</i>	Board member
Sobhan Sepehri	<i>Microtechnology and Nanoscience</i>	Board member
Anand Harihara	<i>Physics</i>	Board member
Mikael Valter	<i>Physics</i>	Board member
Milene Gomes	<i>Chemistry and Chemical Engineering</i>	Board member
Giulio Calcagno	<i>Chemistry and Chemical Engineering</i>	Board member
Julia Orlovska	<i>Industrial and Materials Science</i>	Board member
Dan Li	<i>Industrial and Materials Science</i>	Board member
Michael Saccullo	<i>Mechanics and Maritime Sciences</i>	Board member
Siri Jagstedt	<i>Technology Management and Economics</i>	Board member
Hanna Rydehell	<i>Technology Management and Economics</i>	Board member
Amirezza Movaghar	<i>Mechanics and Maritime Sciences</i>	Auditor (non board member)

The GA elects the nominated board members.

There is one newly formed department (officially decided a few days before the GA), the department of "Communication and Learning in Science", which includes the library staff and a research staff. It was proposed to contact the new department regarding interest in having a member in the DS board. If they would like a representative, they can be elected at the next general assembly.

### **59. Report on current activities**

Linnea Qvirist presents DS board current activities.

The new agreement for a salary raise after completed licentiate degrees or after completion of half of the planned time for the PhD studies, which is valid for students admitted after April 2017, has been presented. Based on the new agreement students are entitled to half of the raise after half of the time of the PhD studies and the rest after the licentiate seminar.

Scholarship students have different legislation than regularly employed PhD students but they are entitled to the same salary: the difference is to be payed by the university. Retro-active payment of this money is, however, not automatic and must be requested. Scholarship students should contact the Doktorandombudet (DOMB) in case they would like more information, because the information is currently only available in Swedish. However, there is a central effort to translate the relevant documents into English at the moment.

Two movie nights with short films regarding research ethics have been organized.

A new common electronic individual study plan is being developed centrally, which is supposed to help to capture similar information in the departments and it should work well as a tool for both PhD students and graduate schools. The work is ongoing.

The supervisor of the year 2016/2017 was elected: it is Aila Särkkä, professor at the Department of Mathematical Sciences.

A new introduction movie to PhD student life, to be shown during the introduction days, is now being shot.

DS requested a new student portal for PhD students, similar to the undergraduate portal, in order to have easier access to relevant information. The first version has been launched and the work to collect all relevant information in one place is in progress.

A survey specifically designed for PhD students (in addition to the employee survey) is being developed by DS and will be sent out during the fall.

The number of PhD students registered in Ladok differs from the number of fees DS receives from the student union for two reasons: 1) some students pay all the fees in the end 2) some student pay their fees to their undergraduate association instead of DS.

PhD students have the right to extend their contract due to parental or sick leave but this is not automatic: it must be requested by the PhD student.

The DOMB has been contacted by many students. This is good in the sense that she is known to a lot of students and they use the offer of counseling. It is bad in the sense that this may be a sign that PhD students have more problems. Feelgood, the company contracted for occupational health services, reports a similar trend, i.e. more and more PhD students contact them regarding health or stress related problems. The number of long-term sick leaves taken has also been rising. An investigation of the work environment for PhD students is in progress.

#### **§10. Other business**

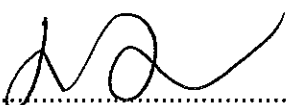
The addition of a link in the new doctoral student portal to different guidelines in different departments was requested.

One person reports that it is not possible to choose the option of being a PhD student in the English version of the recently sent out employee survey. Several more issues regarding the employee survey are brought up and Linnea advises to put every such observation/problem as a comment in the survey. The problems with the employee survey are also a motivation for the development of the PhD student specific survey.


#### **§11. Closing of the meeting**

Linnea Qvirist closes the meeting.

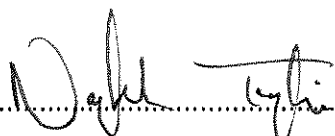
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Linnea Qvirist, DS Chair 2016/2017



Aljoscha Lautenbach, minutes reviewer #1

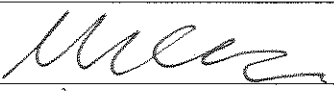
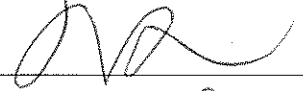
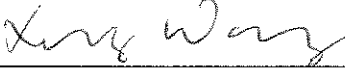
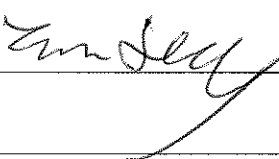
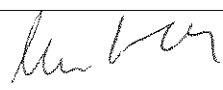
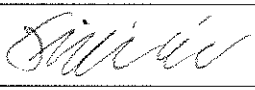
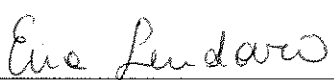
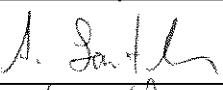
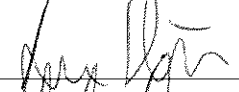

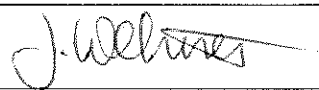
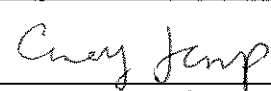
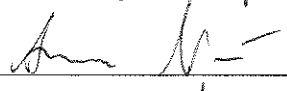
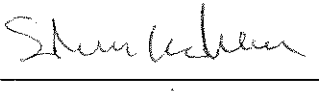
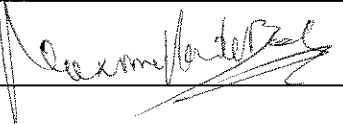


Naghmeh Taghavi, secretary



Tomasz Kosiński, minutes reviewer #2

## Attendance list – General Assembly 2017-06-01

Name	Department	Signature
Maria Ekström	MCL	
Linnea Qvirist	BIO	
Xueting Wang	Kemi	
Abolfazl Aderiani	"	
Joakim Strandberg	SEE	
Maria Nikumaa		
Tor Djärv		
Nadja Holtryd	CSE	
Clara Camarasa		
Filip Hjort	MCL	
Eva Lendaro	E2	
Aljoscha Lautenbach	CSE	
Anna Köhler	SEE	
Alexandra Lavers	ACE	
Hamid Ebadi		
Jessica Wehner	TME	
Casey Jessop	IMS	
Anna Norén	ACE	
Simon Isaksson	Kemi	
Maxime Van den Bossche	Physics	



Mandeep Singh Walia	<del>M2</del> M2	Mandeep Singh
Simone Creci	KEMI	Simone Creci
Paul G		
Cathleen Kmezik	Bio	C. Kmezik
Felix Held	MV	Felix Held
Maryam Saberi		
Henrik Imberg		
Sobhan Sepehri	M2	Sobhan Sepehri
Yemao Man	M2	Yemao Man
Marcus Lejon	M2	Marcus Lejon
Sjouke beemsterboer	ACE	Sjouke beemsterboer
Magnus Ågren		
Max Biermann	SEE	Max Biermann
Benjamín Sánchez	BIO	Benjamín Sánchez
Anand Harihara	Physics	Anand Harihara
Silvia Tuzi	P	Silvia Tuzi
Emma Westas	Kemi	Emma Westas
Cyrielle Bonzom	BIO	Cyrielle Bonzom
Mursalin Sajib	BIO	Mursalin Sajib
Tomasz Kosinski	CSE	Tomasz Kosinski
Hanna Rydehell	TME	Hanna Rydehell
Adam Arvidsson	Physics	Adam Arvidsson





Mikael Valter	Physics	Mikael Valter
Kristina Lindgren	Physics	Kristina Lindgren
Marco Longfils	MV	Marco Longfils
Dimosthenis Floros		
Anand kumar	Kemi	Anand kumar
Jonna Hynnen		
Manfred Kerner	Physics	M. Kerner
Alexander Leicht	IMS	Alexander Leicht
Laura Estévez		
Maria Gunnarsson		
Michael Saccullo	M2	Michael Saccullo
Elke Miedema	A	Elke Miedema
Marlene Bonmann	MC2	Marlene Bonmann
Naghmeh Taghavi	TME	Naghmeh Taghavi
Christopher Lindberg		
Lilian Forsgren	IMS	Lilian Forsgren
Fredrik Hagebring	E2	Fredrik Hagebring
Gabriel Barbosa	Bio	Gabriel Barbosa
Junfei Tang		
Per Wide	TME	Per Wide
Felix Hemmingsson	K	Felix Hemmingsson





