

Agenda, DS Board Meeting #VT17-4, 2017-03-28

Time: 14.00 - 17.00

Place: Luftbryggan A810, MC2 Building CTH

Point on the agenda

Rapporteur (approximate time)

Participants:

Attachments:

List of attendace

Opening of meeting Election of meeting officials

Performed by Maria Ekström

Chair – Maria Ekström

Secretary – Marco Longfils

Adopt the minutes – Silvia Tuzi

§1. Approval of agenda

No additional comments, agenda approved.

§2. Meeting notice in due order

Yes, confirmed.

§3. Minutes from previous meeting

Signed and published online, same for GA notes.

§4. Key topics from the committees (all members)

1) **AJK** Onur

FeelGood presented statistics about sick leave application from PhD students. Since 2012, the number of long term sick leave applications have increased and Chalmers should take action. Moreover, AJK will investigate if it is necessary to increase the health benefit so that it fits better the cost of life.

2) **Chalmers AB Board** Maria (reporting in place of Linnea)

The implementation of the new departments is going as planned. Chalmers are recruiting 4 new prefects. Chalmers risk assessment 2017 shows that there might be obstacles or unequal opportunities for females in academia, there is increased stress and sickness due to increased workload and that the student accommodation is poor.

3) **Charm** Joakim/Silvia

Nothing to report.

4) **CKI** Not active

5) **DS homepage** Tomasz

It has been discussed the idea having our own server. The physical location could be in one of the departments or the student union building.

6) **Faculty council** Joakim

Gender equality and balance have been discussed due to underrepresentation of women at all level (PhDs, postdocs, professors) in some departments (physics is an example). Another topic touched was internationalization with the suggestion of having more research visits abroad for PhD students. It was highlighted that such a research trip could be counted as a GTS course. Finally, concerning PhD being able to teach in Swedish after two years, the formulation is should, so it is not a requirement.

7) **FUN** Anna

PhD students should not be hired only up to the licentiate. There might be exceptions to this rule, but they should not be due to funding. Moreover, PhD students coming from abroad with a scholarship are entitled to compensation, so that they salary is the same as Chalmers' PhD students, during the time they are at Chalmers. The HR representative should be notified by the PhD students who need compensation. Other topics discussed were GTS courses and the extension of contract due to sick leave. As for now, phd students need to ask for it.

8) **UKÄ** Anna

UKÄ will find PhD students to interview for the evaluation of research schools and this will not be done by DS representatives as there is no funding in DS to carry on this task.

9) **Introduction day** Elke

DS is trying to involve the trade unions in the introduction day. The movie (3 minute clip) will be done before the summer and the plan has already been done.

10) **Investigation of Departmental Duty** Naghmeh

Oskar will continue working on this committee when the reorganization at Chalmers has been completed.

11) **ISP** Oskar

Oskar wasn't present.

12) **Library Council and Repub** Johan

There will be a meeting in the spring. Repub showed a presentation about the research portal. An electronic archive at Chalmers will substitute PingPongs, which will be dismantled at some point. There has been discussion about open access and the progress Chalmers has made.

13) **Election committee** Silvia /Marco

A list of people who will continue in DS for the next year has been created and we started to find for possible replacements. We need a new chair and vice chair.

14) **Newsletter** Sankar/Marco

Planned for spring, but date is not decided. Topics: supervisor of the year, student union info (from Linnea), interview with Maria, call for representatives (from election committee), short memorial, information about sick leave, scholar ships and compensation (from Anna, see point 7). If newsletter is sent out before 3rd May we should also add information about the introduction day.

15) **PhD satisfaction** Onur/Marco

Two seminar have been held and currently we are organizing the same for the remaining departments.

16) **Research foundation** Cristina/Gunnar

It was suggested to make the application anonymous.

17) **Research misconduct** Jonas

The committee organized a workshop about authorship and other issues with PhD candidates. No ongoing cases.

18) **SACO and Wage negotiations** Jonas

Nothing to report.

19) **SFS-DK** Maria

We might not have representation in this committee in the future.

20) **Social activities** Elke

Two short clips about research ethics will be showed during two evenings 18th April and one in May.

21) **Supervisor of the year** Tomasz/Gunnar/Naghmeh

The winner has been nominated and soon the motivation letter will be sent out.

22) **PhD survey** Linnea/Maria

The survey will be conducted during the fall.

23) **PhD reach out** Aljoscha

Nothing to report.

§5. Financial and economic update Maria

We are working according to the new budget, which is based on the extra finical support we asked for and received earlier this year.

§6. Actions, updates or follow-up from last meeting

- a) General study plan – The problem of getting access to the previous ASP will be brought to FUN.
- b) Our agreement with Chalmers (ramavtal): DS will get more funding.

- c) Industrial PhD contracts: Maria and Linnea will investigate further concerning the amount of departmental duty supposed to be carried out.
- d) Sports activities update – No updates

§7. Actions for next meeting

See table below.

§8. Other issues

GTS course leaders wanted to be able to advertise open seats to the courses on the DS facebook page. We agreed that it is best if they are not allowed to do that.

§9. Closing of the meeting

Maria closed the meeting.

Upcoming meetings:

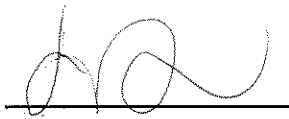
- Tuesday 16/5, time 14-17, room Luftbryggan A810, secretary Gunnar , reviewer Onur
- **GA (General assembly)** Thursday 1/6, lunchtime, room KE (Chemistry building from main entrance take stairs up and the room is on your left), Secretary Sankar, reviewer1 Naghmeh, reviewer2 Aljosha

TASKS from last meeting/for next meeting:

| TASK | RESPONSIBLE | STATUS |
|---|--|---------|
| Employee survey results in English? | Onur | Ongoing |
| Plan dates with departments that have not had a PHD satisfaction seminar. | Onur, Marco | Ongoing |
| Put Gunnar in contact with the people handling the research foundation application system to give suggestions | Linnea and Gunnar | Done |
| Possibility to include trade union in the introduction days? | Linnea | Ongoing |
| Template for DS member(s) introduction interview for next newsletter | Sankar and Maria | Ongoing |
| Descriptions of Research Misconduct committee for the webpage. | Jonas, Thomasz | Done |
| Ask in the next RePub meeting which information will be available in Research (new CPL)? | Johan | Done |
| Write summary and best practice document and upload on DS box | CHARM, research fund, CKI, intro day, wage negotiation, SFS-DK | new |

| | | |
|---|----------------|-----|
| Clarify on insidan: Ind phd students has the right to 4 years | Linnea (Maria) | new |
| Bring up in FUN: time abroad gives GTS credits | Maria (Linnea) | new |
| Webpage update: information to scholarship students (see point 7) | Anna | new |
| Webpage update: What is sick leave? Why should you take sick leave? | Jonas | new |
| Find replacement to represent your old department in DS if you are not continuing | All | new |
| Agenda without abbreviations | Linnea | New |
| GA: Sankar removed from being minute taker and needs to be replaced | Linnea | New |
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Signatures:




Chair, Linnea Qvirist



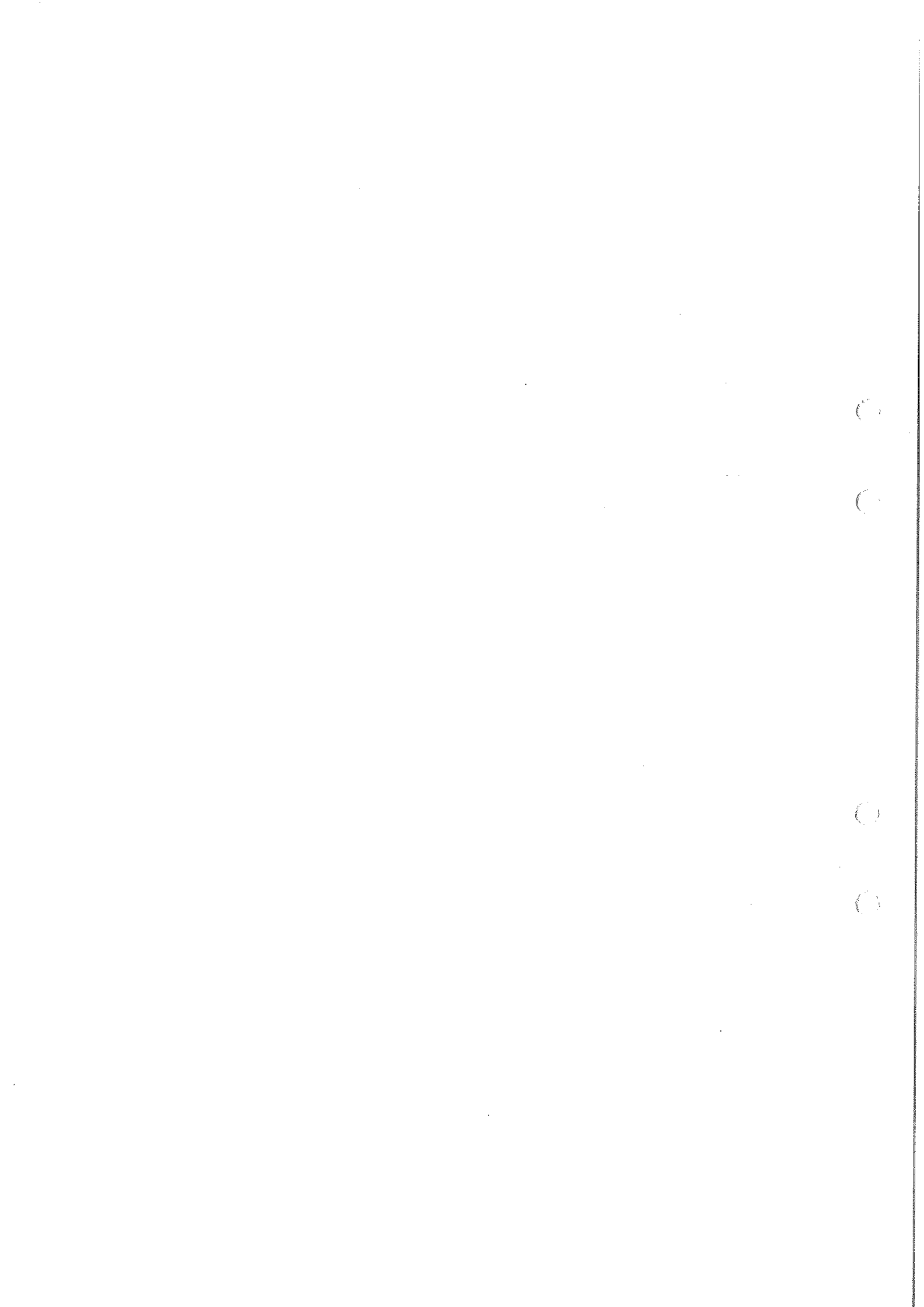
Secretary, Marco Longfils



Adopting minutes, Silvia Tuzi




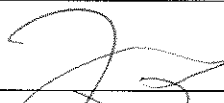





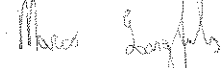

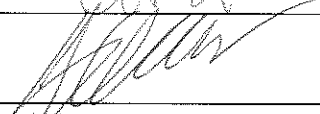



VICE CHAIR, MARIA EKSTRÖM



March 28

Attendance list DS board meeting ~~November 14~~ 2016

| First name | Last Name | Department | Signature |
|------------|-----------------------------|------------|--|
| Linnea | Qvirist | Inst B | |
| Maria | Ekström | Inst MC2 |  |
| Elke | Miedema | Inst A |  |
| Tomasz | Kosinski | Inst AIT |  |
| Oskar | Thulin | Inst AM | |
| Jonas | Sundell | Inst CEE |  |
| Aljoscha | Lautenbach | Inst CSE |  |
| Anna | Köhler | Inst EE |  |
| Joakim | Strandberg | Inst ESS |  |
| Gunnar | Simonarson | Inst K |  |
| Johan | Wendel | Inst MMT |  |
| Marco | Longfils | Inst MV |  |
| Silvia | Tuzi | Inst P |  |
| Onur | Kaya | Inst PPD |  |
| Cristina | Rigato | Inst S2 |  |
| Sankar | Menon Cherubala Pathayapura | Inst SMT | |
| Naghmeh | Taghavi Nejad | Inst TME | |

