

# Minutes, DS Board Meeting #VT13-1, 2013-02-07

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All minutes are added to the original Agenda, Additions are in *ITALIC*

Time: 09.00-12.00

Place: Library of Heat and Power Technology, bottom floor in the Chemistry Building

*Attending: Ronja Thies, Nojan Najati, Sadegh Seddighi, Arezou Babaahmadi, Emma Zhang, Erik Lindskog, Richard Hedman, Mohammad Reza Shoarei, Stig Anton Nielsen, Karin Jonsson, Francesco Mazzotta, Joel Schlee, Rajet Krishnan, Viktor Andersson*

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Point on the agenda	Rapporteur
§1. Opening of meeting, <i>meeting was opened</i>	
§2. Election of meeting officials <ul style="list-style-type: none"><li>• Chairman, <i>Viktor Andersson</i></li><li>• Secretary, <i>Stig Anton Nielsen</i></li><li>• Someone to adopt the minutes, <i>Sadegh Seddighi</i></li></ul>	
§3. Approval of agenda, <i>the agenda was approved.</i>	
§4. Meeting notice in due order Invitation and agenda should be sent out no later than 1 week before the meeting. <i>This was accepted.</i>	
§5. Minutes from previous meeting The minutes from the previous board meetings will be sent out. <i>This was accepted.</i>	
§6. <i>Charm</i> <i>Evaluation about what has been good and what can be better regarding our participation at Charm 2013.</i> <i>Was overall a success, good participation from the board and good work distribution. Good base of reference when the different doctoral candidates were present, to represent the different disciplines.</i> <i>On the bad side, was the confusion with the material (gifts candy ect) and also the quality of the stand, and the banner. In particular, effort should be placed in identifying the interlocutor from the Chalmers Communication Office regarding preparation of material</i>	Francesco

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*for the next year. The backdrop should be substituted since some structural components were broken, new brochures have to be printed and giveaways have to be designed and ordered. Rajet is taking contacts with the authorities. most questions was regarding how to get to become doctoral candidate.*

*Discussion for next year:*

*Francesco: Materials preparation.*

*Viktor: This could be sorted already now*

*Ronja: A list for doctoral Candidates to present during CHARM*

*Stig: A list of contacts of Doctoral Candidates to ask questions over phone or mail. (this would have to be agreed upon by possible contacts)*

*Sadegh: We might have a info brochure with pros and cons of being doctoral candidate –*

*This last proposal led to a discussion of how and what this stand at CHARM should signal ect.*

*Francesco: Brand of Chalmers Doctoral candidates should be as strong as the firms represented.*

*Karin: There was a very nice fika buffet for the reps at the event.*

**§7. Information from the different organs within Chalmers**

**Viktor**

*Round the table discussions with latest updates regarding all the different bodies within Chalmers where DS has a representative.*

*Viktor and Chalmers Board: the graphen substidies; international collaborations (Stanford); Recruitment from other countries; The new building at SciencePark.*

*Research Fond: No news*

*Faculty Council: No news.*

*Board of Research: Licentiate timeplan*

*Homepage: Mohammad- ongoing.*

*Francesco: introduction meeting was 15-20min presentation*

*Board for Research Misconduct: No news, led to discuss how to report on misconduct when it has happened, and whether this not happens for a particular power situation in the institutions.*

*National Doctoral council: Stephen was absent thus no news.*

*Supervisor of the year: 10-15 candidates was cut down to 4 and interviews was made. Francesco: Is the supervisor also excellent in research in other terms?*

*Library Council: Rebuilding the entrance accommodating disabled*

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*access. New homepage is adopted for applets. Media cost is increasing beyond the salary of employees. Open access publications.*

#### **§8. Salary negotiations**

*A request has been sent in, that we shall discuss our salary increase in comparison to other universities in Sweden.*

*Viktor had tried to gather numbers from other universities in Sweden. We looked at some numbers and discussed.*

*A short calculation shows that Chalmers is +22 932 kr/5 years -> 382 kr/mth compared with KTH*

#### **§9. Other issues**

*A: Mohammad: Email addresses should be kept active after dissertation; you disappear suddenly...*

*->this question should be raised in Board of Education and Communication and Work Environment.*

*B: Vacant positions for other boards are:*

*FUN*

*AJK*

*Sadegh expressed interest in FUN*

*Ronja expressed interest in either of the other.*

*C: Karin; (KB) the case of a doctoral candidate that was suddenly fired. And a matter of how to change supervisor. The union representative could come for 20 min at the next DS meeting and talk a bit.*

*Karin (KB) Swedish courses to foreign students are insufficient: this will be raised at FUN*

*D: Newsletter; Mohammed would be happy to take care of technical details in this and Nojan would like to be responsible for it to happen. Maybe someone could be in charge of language..*

*E: a contact sheet will be developed and available at box.com*

*F: Viktor: Everyone should email me(Viktor) to say if they would like to stay on in the board. Also the position as Chairman and Vice Chair is available. (Chair is 200-250 hrs/year)*

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**§10. Dates for upcoming meetings**

*General Assembly is in about two months*

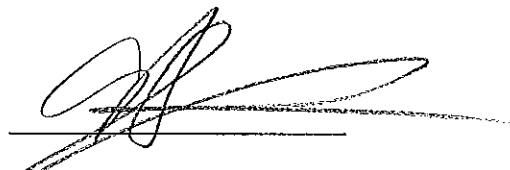
*Next DS meeting is coming planned through Doodle.*

**§11. Closing of the meeting**

*-The meeting was closed*



Viktor Andersson, chairman



Stieg Anton Nielsen, secretary of the meeting

*STIG, ANTON NIELSEN*

*minutes adopted Sadedji*

Sadegh Seddighi, sealer of the minutes

