

Minutes: DS General Assembly #HT19, 2019-11-22

Time: 12.00 - 13.00

Place: HA1, Hörsalsvägen 1, Chalmers University of Technology

Point on agenda

§1. Opening of the meeting

Ananda opens the meeting 12.05

§2. Election of meeting officials

- Chair
Ananda nominates himself as meeting chairman.
Decision: To elect Ananda S. Kannan as chair
- Secretary
Yasaman Dabirian is nominated as secretary.
Decision: To elect Yasaman Dabirian as secretary
- Adopters of the minutes
Govindan and Nadja were nominated as adopters of the minutes, but none of them were present at the meeting. Therefore, Johanna and Dan from DS volunteered to be adopters.
Decision: To elect Johanna Merisalu and Dan Li as adopters of the minutes

§3. Approval of electoral register

- List of attendees who have the right to vote
Decision: Approved

§4. Approval of agenda

Decision: Approved

§5. Meeting notice in due order

- Preliminary notice should be sent out no later than 2 weeks before the meeting, and final notice and documents no later than 1 week before the meeting

Decision: Approved

§6. Minutes from previous meeting

- The minutes from the previous General Assembly meeting (2019-05-22) is available at the DS webpage (<https://www.dokt.chs.chalmers.se>)

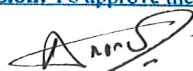
Decision: Approved

§7. Financial statement of the DS board: 2018-19

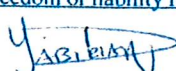
The financial summary of the last three years was briefly presented by the former vice chair Anna. During the meeting the focus was on the finances of the last year. In summary, costs have increased although the DS have spent 50 h less. This is due to increased salaries, and the fact that one can choose to have either departmental hours or salary for the work done at DS. However, new agreement with Chalmers increased our income substantially, meaning that we are on the plus side. In summary, the main hours have been spent on Board of research education (FUN + WGs), events for PhD students etc.

- Statement from the auditor
- Decision on freedom of liability for the previous board

Decision: To approve the freedom of liability for the DS board of the operational year 2018-2019



Ananda S. Kannan
Chair



Yasaman Dabirian
Secretary



Johanna Merisalu
Adopter of minutes



Dan Li
Adopter of minutes



§8. Election of the DS nomination committee

Govindan, Georgios and Anton have been nominated

Decision: To elect Govindan Unduhoodan, Georgios Mademlis, and Anton Kersten as members of the DS nomination committee

§9. Election of the Auditor for the period 2019-20

Sreelekha Etikyala (M2) nominated to be the auditor for the coming year

Decision: To elect Sreelekha Etikyala as auditor for the operational year 2019-2020

§10. Report on current DS activities

- ESP (Electronic study plan) - some details around how it works was explained. Ananda emphasizes the importance of proper feedback to improve ESP and to attend workshops related to this.
- New procedure for follow-up meeting. Ananda introduces the current and future framework, emphasizes again the need of feedback from fellow PhD students on the new framework. More information regarding this will be shared the coming weeks.
- New Insidan + doctoral portal

These three are the changes for the immediate future.

Main ongoing activities, summary:


- ESP
- FUN (Board of research education).
- Introduction day: an updated intro-day along with GTS is organized
- Chalmers Climate Strategy – proposing a strategy to uphold UN goals
- Local council outreach – improve communication between all local councils. Workshop has already been done with members from different local councils.
- Supervisor of the year award
- PhD alumni mingle 31/1-2020: in cooperation with CHARM to invite PhD alumnus and get closer to industry
- GTS evaluation – improve the courses
- Collating doctoral courses: how can we better improve it and the outreach? This will also be brought up in the DS survey. New for this year.
- DS survey – Independent survey, not the same as the Chalmers one. Relates directly to PhD students and can help DS to identify the differences in doctoral education
- Salary negotiations
- Increased wages from May 2020: First stage 30 700 SEK, After Lic 35 700 SEK. Negotiated step of increasing salary after 2.5 years regardless of Lic or not, but this was lost this year. Working to get it back next year.


§11. Other issues (if any)

None.

§12. Closing of the meeting

The meeting was closed 12.38 by Ananda.


Ananda S. Kannan
Chair


Yasaman Dabirian
Secretary


Johanna Merisalu
Adopter of minutes


Dan Li
Adopter of minutes