

## Agenda: DS Board Meeting: DS Board Meeting #HT22-2, 2022-10-20

**Time:** 13.30 - 16.00

**Place:** TME Room Korsvägen V2 - 2456 24 pl

Meeting starts at 2022-10-20-13:36

### §1. Election of meeting officials and approval of agenda

Chair – Daniel Gyllenhammar

Secretary – Yin Zeng

Reviewer – Michail

### §2. Meeting notice

The meeting notice was sent out 2 weeks ago.

### §3. Minutes from previous meeting

The minutes from previously meeting is postponed.

### §4. Broader recruitment and Prevalence study work group

-Broader recruitment: Emma Månsson

Emma already started the first meeting and call for recruiting more people coming from different backgrounds. The study on broader recruitment hasn't been studied for PhD recruitment previously. The role of supervisor in the recruitment process at Chalmers is not clear. Emma welcomes ideas input.

-Prevalence/equality work group: Angelica, Michail, Farha

Started first meeting. Talking about the PhD workshop for the national study of gender equality. Two suggestions are made: 1) GTS course package to cover gender quality. 2. Seminar in department level for gender equality and sexual harassment.

### §5. General Assembly

Daniel:

- Date: 10 of November
- Time: 11:45-13:15 (in reality shorter meeting)
- Place: HA1
- Spread the word (to local PhD council chairs)!

Prepared to check the voting right (student union card)

Jingnan need help hand for carrying the food. Yin, Johan, Paul and Evgeniya offered their help.

### §6. Discussion on collaboration with Chalmers Venture

Thomas and Daniel:

Chalmers Venture wants to get more contacts with PhD students. Seminar and social events were proposed by Chalmers Venture for the advertising. Board members of DS are positive about this cooperation.

Daniel can mention this in the General Assembly.

## §7. Reports from tasks

- 1) Central protection committee
  - a. Nothing updated
- 2) Chalmers AB Board
  - a. Recruitment for a new rector started. LinkedIn advertisement has already published.
  - b. Fredrik asked for input to discuss in the faculty meeting. Fredrik will send out a mail to gather feedback.
  - c. Special meeting for this issues should be called before next board meeting.
- 3) Chalmers Research Foundation
  - a. nothing updated
- 4) CHARM
  - a. Nothing update
- 5) Climate strategy
  - a. Discussed with current sustainability coordinator on how the DS can contribute. More to come in the future.(head of sustainability left)
- 6) DOMB
  - a. DOMB report due in December
  - b. DOMB's physical presence should be communicated and updated.
- 7) DS development
  - a. Problem identification done – next step is investigating alternatives to see if any other structures can help address identified problems
  - b. welcome for input.
- 8) DS IT
  - a. Mail lists to reach all PhD students work now. one cover multiple database for important information and the other only using ladok database. Contact Paul or Francisco for more information.
  - b. IT maintenance in progress.
  - c. Discussed to increase information coverage from DS to PhD students.
- 9) Faculty council
  - a. Fredrik: had meeting 2 days ago.
  - b. Harassment questions were brought up in the meeting.
- 10) Focus equality
  - a. You can nominate for equality award for next year ceremony.
  - b. Media cover should be improved.
  - c. Suggestion to faculty council: guideline for completing announcement for PhD students for GENIE.

11) FN

- a. Nothing new(need replacement for 9<sup>th</sup> November meeting)

12) FUN

- a. Currently there is a discussion ongoing about a new evaluation process for research education, let Paul or Daniel know if you want to have a look at it and give feedback.
- b. The prevalence study about gender-based vulnerability will be the focus of the full-day conference in November.

13) Institutional council

- a. Nothing new, next meeting 8<sup>th</sup> Dec.

14) Intro day + GTS

- a. Had the first Intro Lunch
- b. DOMB will join via zoom. Comments and inputs are welcomed in the ds cloud file (slides).
- c. New package of GTS course can apply on everyone.

15) KUL

- a. Had one meeting. Nothing to update(seminar in April)

16) Local PhD council reach out

- a. Decide to move notion to DS internal website for sharing information.
- b. Had meeting yesterday, reached out for different local PhD councils.
- c. Course credit required for PhD questions should be discussed with local PhD councils.
- d. To organize physical meeting with local chairs.

17) Media communication

- a. October newsletter almost done, ready to be sent out next week.

18) Nomination committee

- a. A formal election of nomination committee will be held in next GA.

19) PhD Alumni event

- a. Had 1st meeting to initialize the procedure
- b. Date determined to be early next year(Feb/March)
- c. Got Alumni nomination from Physics
- d. Discussion to be done about collaboration with Chalmers Venture and Unimeet (20<sup>th</sup> November).

20) PhD survey

- a. Had 1st meeting with the PhD survey team and agreed on a time plan for the report (end of January).

#### 21) PhD Webinar

- a. Planning for seminar on finances (end of November)
- b. Seminar for well-being → funding application

#### 22) Research misconduct

- a. Nothing updated.

#### 23) SACO – Lönerrevisionen

- a. Meeting tomorrow talking about salaries. Member meeting next week.
- b. The 3-year salary agreement signed by SACO between 2021-2024 was discussed with regard to the inflation.
- c. Trip allowance should be adjusted with inflation should also brought to sacco, not decided by Chalmers yet.

#### 24) Social activities

- a. past events: PhD hike, Phd afterwork
- b. upcoming: board game night Nov 11
- c. & Christmas party/social event & EyeC spex.
  - i. Spex suggestion: Gender equality comedy. We write script/ideas but Chalmersspexet does it on stage?
- d. Need funding for food and drinks.

#### 25) Student union council (FUM)

- a. No new updates. Daniel is looking into the previous arrangement between DS and Student Union regarding fixed rooms for DS

#### 26) Supervisor of the year

- a. Had the first meeting and planed the assignments.
- b. Sent out information to IT. There would be a post in our website to announce the call for nominations for this year.
- c. Attached information to Media communication for the newsletter.

§8. Round the table (shortly, anything of interest that has or will happen at your department?)

- Architecture and Civil Engineering
- Biology and Biological engineering
- Chemistry and chemical engineering
- Communication and Learning in Science
- Computer science and engineering (New board)
- Electrical engineering
- Industrial and Material science
- Mathematical sciences
- Microtechnology and Nanoscience
  - Started an alumni network
  - digital teaching system.

- Physics
  - Career seminar with DOMB from Chalmers and GU on 3 Oct.
  - We looked into temporary permits. 4 students have asked for an extension in 2022 and none have gotten a reply. Longest wait so far is 7 months. 2 students have had to cancel work related trips. Our suggestion is for them to contact ISMO, so that they call migration.
  - ESP development has been paused again. There are not enough resources due to the prioritization of the new Chalmers webpage development.
  - We will have an Intro day for new students next week with mingle activities.
  - We looked into problems with getting teaching hours for extension. We will write a list of things students can follow to get their hours easily.
  - FFF company visit to Thorlabs. It was fun and interesting!
- Space, Earth and Environment
  - graduate school evaluation info collection going on
  - SEE phd startup meeting Oct 24
  - Activity day & Christmas dinner Dec 8
  - Technology Management and Engineering
  - PhD workshop held 4th and 5th of October with a focus on writing and reviewing
  - Will take part in local CHARM 15.11
- Mechanics and Maritime Sciences
- Space and Environment  
(new PhD course)

#### §9. Upcoming board meetings

- GA: 10th of November
- Board meeting: 26th of January 2023

#### §10. Actions for next meeting

#### §11. Other matters

##### **Visa and recidency**

New government's immigration law, monitor "Tidöavtalet"

Statistic data were shown for the citizenship and visa situation for PhD students. Large group of PhD have this problem of resident card extension.

New PhD students can get 4-year visa.

Visa fee should be paid by Chalmers were discussed.

##### **Situation in Iran**

Saco and HR/director session on going. Information seminar / organization of PE3 might support those affected.

#### §12. Closing of the meeting

Closing the meeting

2022-10-20 - 16:11