

CPPC board meeting 2021-01-11

by Björn Lönn

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Participants to the meeting: Adriana Canales, Mathias Hoppe, Andrea Fazi, Daniel Erkensten and Björn Lönn.

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1 Opening

The meeting was opened by Adriana. Björn was made secretary.

2 Agenda

- The current agenda was approved by the board.

3 Follow up on previous meetings

- An e-mail has been sent out to find a Genie PhD student representative, and two responses has been received. How to proceed was discussed during the meeting.
- The ESP beta-test has been somewhat delayed until end of January
- PhD students still do not know when and what to teach during Spring.

- A group picture was taken.

4 Local council meeting

Several topics from the local councils meeting was summarized by **Adriana** and discussed further.

(i) Covid response

The results of the previous survey (May) is available. As a lot has happened since that survey, it was decided to send out another survey. The following changes was proposed to the new survey.

- Include a question about how the teaching has been working out/been perceived by PhD students.
- Include a question regarding ergonomics when working from home.
- Remove the question about where to find information about Chalmers guidelines regarding Covid-19.

The survey should be sent during the upcoming two weeks. **Andrea** is responsible for updating the survey.

(ii) New students

- A handbook for new PhD students is being assembled by DS. When it is finished this handbook will be distributed by CPPC to the PhD students of the Physics department.
- Buddy/phadder system was discussed. This kind of solution is of special importance during a pandemic where many people work from home, and when it is harder for new PhD's to ask questions. The CPPC should investigate this further and discuss it with Lena and Thomas.

(iii) PhD courses in physics

The official list of physics courses for PhD's is incomplete. **Adriana** says that she has taken courses that are not listed. To simplify the course selection for PhD's, a survey should be done were PhD students are asked about what courses they have taken. **Daniel** will create this survey/form. The CPPC will later on compile the results of the survey into a document that will be made available to PhD students at Physics.

5 Genie PhD student representative

As mentioned, CPPC recieved 2 responses so far about the Genie PhD representative. A reminder should be sent out to see if there are others interested. More information should also be sent to the two respondents. In case both are interested, this could possibly be a shared responsibility between the two. Whether such a solution is possible or not, should be validated. Otherwise, it needs to be decided how to choose the representative.

Mathias also mentioned that it is time to push Thomas a bit about the gender equality group. This could be done along with the introduction of the Genie PhD student representative. It was discussed that it would be good if the PhD representative could be in connection/merged with the equality group.

6 Teaching

Many PhD students are still not aware about their teaching duties during spring. Jakob Welander is under a lot of pressure and would possibly need some assistance with this work. This should be discussed with Thomas.

7 Useful links and information

In addition to the future handbook for PhD's, it was discussed that the CPPC should assemble a document of short descriptions and/or links to useful information/resources. Examples of content includes

- How to get the "youth" discount at Västtrafik as a PhD student.
- Licentiate template etc.

Each member should contribute with what they know/can. The document will be made available/distributed to PhD students at Physics.

8 Social activities

Some brainstorming was done on possible social activities/competitions between divisions. Ideas included having a Physics event with invited graduates, who could talk about their current positions/undertakings. Such an event could be coupled with CHARM, which however might be short on time for this year.

9 Other matters

We had no other matters.

10 Next meeting

The next CPPC board meeting will be held on February 15th, at 13:00.