

# CPPC board meeting 2022-08-19

by Martina Olsson

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**Participants to the meeting** Adriana Canales Ramos, Andrea Fazi, Björn Lönn, Daniel Erkensten, and Martina Olsson.

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## 1 Opening

The meeting was opened by Andrea. Martina was made secretary.

## 2 Agenda

The proposed agenda was approved by the board.

## 3 Next meeting

The next CPPC board meeting will be held on April 20 at 13:00.

## 4 Follow-up on previous CPPC meeting

All tasks on the action list were performed from the previous meeting.

## 5 Project follow up

(Covid survey (22p), Pilot testing ESP (2p.), Course survey, Buddy Sys.)

- For the future we will need some more buddies, Björn will ask the former buddie students if they would like to be buddie mentors.
- We have two people that have applied for the ESP test run but we still need some more people to volunteer
- Daniel will send out the course survey again.

## 6 Career Day

- The career day will take place the 6th of September. Few people have signed up so far so we need to promote it more to our colleagues.

## 7 Updates from other meetings

- **updates from FFF**

Many events are planned for the coming year. 8 seminars are planned with 3 confirmed guests, e.g. VR, Volvo and Thorlabs.

FFF have started to plan an event for bachelor and master students at chalmers to meet PhD students. PhD students will then be able to present and count this as the popular science presentation.

An event is also planned with genie for talking about women in physics.

- **DS intro meeting**

Adriana attended the DS meeting where many new people were introduced.

Adriana have a suggestion to create a protocol to talk to the DOMB if you leave your contract before finishing your PhD.

## 8 Other matters

**Deadlines for dissertation** There has probably been a miscommunication between a student and Lena Falk about the deadline for sending in the thesis before the defense. This has been straightened out with Adriana talking to Lena who confirms that the general deadlines applies to everyone. The students will again talk and confirm this with Lena.

**Discussion about the teaching situation** The teaching situation still have problems with the students getting the information about teaching late and with uneven distribution. There was a discussion around how we can help and make it easier for students. One option was raised that we can from a teaching course survey summarize teaching opportunities and put it online. This would give students a better overview of what teaching opportunities there is and to talk with the examiners directly. This idea will be discussed further during next meeting and with Thomas Nilsson before any decisions are made.

**Discussion about the teaching situation** Next intro day will be 28th of October 10-12 with lunch afterwards. The week after, preliminary on 1st of November we will organize the campus tour.

## 9 Summary of actions discussed at the meeting

(i) Björn

- Assign buddies to the new students
- Ask the former buddie students if they want to be buddie mentors

(ii) Martina

- Organise the career day

(iii) Daniel

- Send out the course survey for PhD courses