

CPPC meeting

Nitesh Raj Jaladurgam

19 March 2019

1 Opening of the meeting

The first meeting of CPPC is chaired by Mikael and Nitesh took care of minutes being secretary for the meeting. All members introduced themselves in the board for the first time.

2 Electing a chair and secretary for the meeting

The meeting is chaired by Mikael and Nitesh took care of minutes being secretary.

3 Establish agenda

All board members agreed to move the agenda point *Electing a chair and Secretary* to section 7. The agenda was approved by the members to discuss in the meeting

4 Possible work ahead

- i. **Holiday at the end of contract:** There has been some confusion among PhD student in dealing with holidays. It is known that any vacation days left after the end of employment contract can be redeemed in term of salary payment. They are some cases where PhD students were forced to take vacation without his/her consent in order to avoid the compensation.

- ii. **Definition of Förtroendearbetstid:** It deals with allowing PhD student to work in his/her own time with flexible working hours. There are some vague answers about how far it can be implemented fairly well across Chalmers. There were some incidents reported where the Supervisor and his/her PhD student could not agree with the working hours. There is a need to get more clarity on implementing this clause.
- iii. **Contract extension for VAB:** If the PhD student is sick or taking care of sick child, there is a need to get the clarity on extension of contract by accounting number of sick leaves. Most probably the sick days are paid by A-Kassa.
- iv. **Teaching distribution and compensation:** Teaching distribution has been fairly well and only concern raised by Sara was sometimes it takes more time in correcting the laboratory reports than actual teaching hours, which can be sometimes levelled out with some extra time available or it needs to be reported to Jonathan and get the possible extra time accounted as a part of department duty hours.
- v. **Formation of graduate school council(s):** We already have three graduate schools, namely Physics, Materials Science and Nuclear Physics, which conduct a common graduate school event every year to provide opportunity to all PhD students to meet and present their research topics by oral (Popular talks) and poster presentations. The board also discussed on forming a graduate school council which was inspired by Chemistry, with the directors of study and representatives from each graduate school. It was dismissed, as the board thought that there was no need for a separate council, but we would rather invite the directors of study to CPPC some time.
- vi. **Cross-divisional PhD seminars:** Gustav was part of physics graduate school evaluation committee and he informed board that the school wants to create a PhD seminar series in which the PhD students present their research to each other in order to foster collaborations among divisions. Although PhD students are not fine with the mandatory presentations. Also, the graduate school had left the decision to PhD students for organising the presentations.
- vii. **Graduate Courses at Physics:** Sara raised about the availability of PhD courses at our department. Gustav mentioned that there are plans to start PhD courses in Physics which is currently under long term plans. There is a need to have a survey from PhD students

about the PhD courses. The board agreed to ask the department PhD students at different divisions about PhD courses availability and also Mandatory research presentations. In order to do this survey, each board members will approach two divisions and the distribution can be seen in Table.1. The board will approach the respective divisions for the survey in two weeks from now.

Table 1: Duty table.

CPPC members	Divisions
Gustav	Condensed matter Physics Condensed matter Theory
Nitesh	Materials Microstructure Eva Olsson Group
Sara	Bionanophotonics Biological Physics
Mathias	Sub atomic and Plasma Physics Theoretical Physics
Mikael	Materials and Surface Theory Chemical Physics Theory & Experimental

5 Documentation and Insidan

The board agreed to use Box for document sharing and storage. It also recommends to have webpage of CPPC in Insidan, which was postponed for the time being. The board will also soon inform/meet Thomas Nilsson (Head) and Lena Falk (Vice-Head). Mikael will soon make the draft letter about CPPC which will be send later to PhD students for their information.

6 Announcement to CPPC members and DS

The formation of CPPC will be soon announced to all Chalmers Physics PhD students, DS guild. Nitesh will try to contact Chalmers Physics Newsletter to get the news out soon. Gustav/entire board will soon contact Thomas Nilsson and Lena Falk.

7 Election of Chair, Vice-Chair and Secretary of the board

Gustav was elected as Chair and Mikael for Vice-Chair. All members agreed to share the duty of secretary so no election was considered for the secretary position.

8 Next meeting

Next meeting is scheduled on 5 April 2019 (Friday) at 13:30 in F5002 room.

9 Other matters

None

*****End of Meeting*****