

CPPC board meeting 2019-10-01

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1 Opening

The meeting was opened by Gustav. Sara was made secretary.

2 Agenda

The agenda was accepted.

3 Follow up of last meeting

- 10% of PhD students over all on Chalmers contact DOMB, no specific data for Physics. In Physics (over all of Chalmers), out of the ones contacting DOMB, 56% (40% overall) is supervisor related conflicts, 17% (15%) is due to illness related to work and 13% (13%) due to non-standard ending of contract. The rest are due to other issues.
- Mikael updated us on the ESP plan meeting.
- A webpage for CPPC on DS site, the responsible person is abroad at the moment. **Nitesh will follow up** to get the responsible person to open up a webpage for us.
- **Gustav will look into who to contact about our information on Insidan.** We will copy from the information from the newsletter and in future add a link to our webpage on the DS site.

4 Advisory team meeting

Sara gave a summary what was discussed in the last Advisory team meeting on the 12th of September.

- Last year only one female graduate student was recruited. One idea from Thomas to increase the number of female applicants was to post several positions together at some occasions during the year, which has been successful on faculty level.
- Lena made a presentation of the graduate schools at Physics. Her aim is to make the examination goals and the responsibilities more clear, through the introduction day and the follow-up meetings.
- It came up that it is very hard, almost impossible, for supervisors to dismiss PhD students after the first 6 months, and it is something Thomas might look into. We will have to follow up on this in that case.
- Both Lena and Thomas agree that they want to get rid of the culture to count articles as a means to decide whether a PhD student is ready to defend or not. However, there are no clear plans on how to achieve that.
- The new master's program was introduced, which includes the new course on data analysis. Mikael brought up that the course responsible Christian Forssén had got contacted by PhD students that were interested in following the course. Christian Forssén suggests to have a study circle for PhD students as the course includes a lot of computer exercises. We have no more information about if some PhD students follow the course, but this might be something to follow up on until next year.
- Other things mentioned was some new recruitments of female faculty, the joining of the computational resources at Chalmers under the Physics department and the recession in the economy creating difficulty in financing instruments at CMAL.

5 Gustav meeting with Thomas regarding vacation

- You have to take out 20 days of vacation during the year. This should be done in agreement with the line manager and preferably taken out during July-August, in other case it should be agreed with the line manager. If you don't take vacation, the management can force you take 20 days of vacations. The rest of the days can be saved, but in theory that should also be agreed upon with the manager, in the law it says that you actually should take all vacation. The saved vacation days should be paid out at the end of the contract.
- During parental leave you accumulate 50% of your normal vacation days. If you are on part-time parental leave, you accumulate at the same rate as if you work 100%.
- How to not end up in a situation where there is a conflict between supervisor and PhD student? Information is key! We should convey to the PhD students that they should take vacation and that it is good for us to take vacation, at least 20 days. In practice, it is the supervisor who should discuss with the PhD students, but it is actually the responsibility of the line manager. It would be good if vacation was discussed at the appraisal meeting and brought up again at the follow up-meeting. Thomas will make sure to get the information out to the supervisors.

6 Introduction day

Is to be held the 28th of November. Lena thinks that we should speak at the end of the program and asked Gustav how much time we would need? A maximum of 15 minutes should definitely be enough. What we want to say:

- We introduce ourselves and what we do. Mention that we have a general assembly every year where the board member are elected.
- Emphasize that it s good to take out vacation. (Maybe we should also bring up some other matter?)
- Introduce FFF. **Gustav will asking if FFF is invited**, otherwise what we should say about them.

7 General assembly

The 25th of November at 10am, **is Raven & Fox booked?**

- Recruitment: Gustav emailed Adriana and she will get back to him. Pernilla Tanner from Condensed Matter was also suggested. It would be preferable if we have a representative from each division in the new organisation, in which case we need to ask Thomas for one more board member.
- The general assembly should be mentioned in the newsletter and we should also send out an email to all PhD students.

8 Other matters

- We should put up the minutes and the statutes at the future homepage.
- We should show up at the meetings of the Ledningsgruppen (steering board) at least once every semester. It should be up to them to invite us to participate.
- Comment on the career planning GTS course: it is ridiculous to have to take it before the licentiate. Thomas mentioned there will be an evaluation of the GTS courses.
- Newsletter: **Nitesh and Mathias will send photos, and Sara will send it to the responsible.**

9 Next meeting

The next CPPC meeting will be held on the 11th of November, 10.00 in F5002.