

CPPC board meeting 2020-10-01

by Adriana Canales

October 6, 2020

Participants to the meeting: Sara Nilsson, Adriana Canales, Mathias Hoppe and Nitesh Raj Jaladurgam.

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1 Opening

The meeting was opened by Sara. Adriana was made secretary.

2 Agenda

- The current agenda was approved by the board.

3 Follow up on previous meetings

- We will further discuss the best practices of the corona situation on another meeting.
- The workshop, organized by the DS, *Navigate Academia, Maximize your potential* is now taking place with about 60 students.
- **Sara** asked Lena about the *Introduction day* and we discussed later the details.
- **Adriana** will contact Daniel for giving a short presentation about the gender course during the next meeting.

- Regarding teaching hours, Anna checks what is written in the ISP and extends the contract accordingly. Thomas Nilsson has agreed on 2% for members of the CPPC (4% for the chair), we should check if we have any official document backing this up. Sara did not find information in the statutes, so she will ask either Thomas or Lena.

4 Introduction day

- It will take place on October 12th at 10:30 via zoom (Lena will send a link). Lena and Anna will be on Nexus with the directors of studies.
- Sara will hold a short presentation about CPPC at the end of their introduction. We went through it and made some small additions regarding the *resting room*. We should figure out who has the key in each division to let the students know.
- There are 11 new students recruited and the Introduction day will be advertised for any other PhD who wants to join.
- There will not be any lab tours this year due to corona. Instead we will prepare a social activity on zoom that will take place on October 14th at 10:30. **Nitesh**, **Mathias** and **Adriana** will organize it.

5 Meeting with Jakob Welanders

- Jakob will look into getting more teaching for non-Swedish speakers. He will add a nuanced question about the level of understanding and speaking Swedish and will make sure that it does not interfere with the teaching quality.
- He is currently working on a document to explain the way we are compensated for the teaching hours with GU physics. It will be shared with us once it is finished.
- He sends the teaching hours information directly to Anna and the directors of studies, and we asked to be involved in such conversation.
- He will look into how the lab hours are compensated to include the hours spent in grading reports.
- We should encourage people to keep track of their own hours and to ask for the necessary compensation.

6 Annual assembly

- It will take place on November 24th, 13:00-14:00 via zoom.
- The agenda should be sent out at least 2 weeks in advance and we will decide it in further meetings.
- We should decide who will be the new auditor. Our current auditors are Adam Ardivinsson and Mikkel. None of them are at Chalmers anymore, maybe they can send us a statement after reading them.

- Mathew Sadd and Alvaro Posada are the current nominating committee. Sara will ask how many we can be to have an idea of how many people they should nominate. The statutes say that we should be at least 3 people. Nitesh and Sara will not continue, so at least there should be one more person.

7 Covid-19 best-practices in education

We did not have time to cover this, we will leave it for the next meeting.

8 Other matters

We had no other matters.

9 Next meeting

The next CPPC meetings will be held on the 23rd of October at 11:00 and November, 9th at 15:00.