

# CPPC board meeting 2023-01-17

by Martina Olsson

January, 2023

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**Participants to the meeting** Björn Lönn, Daniel Erkensten, Athanasios Theodoridis, Pantea Dara, Oliver Thim, Adriana Canales Ramos, Andrea Fazi and Martina Olsson.

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## 1 Opening

The meeting was opened by Björn at 10.00. Martina was made secretary.

## 2 Agenda

The proposed agenda was approved by the board.

## 3 Next meeting

The next CPPC board meeting will be held on February 13 at 10:00.

## 4 Round of introductions

Introduction round for the new CPPC board members.

## 5 Follow up on General Assembly

- Action plan 2023

Björn brings up and present the plan of operations for the year which was presented in the General Assembly.

In short this includes:

- Collecting data through surveys for e.g.
  - Course surveys
  - observing effects from aliens act, covid, etc.
- Keeping a dialog with the faculty and participating in external meetings e.g.
  - Regular meetings with the director of studies (Lena Falk), head of department (Thomas Nilsson), teaching distribution responsible (Jakob Welander)
  - Representation in the Equality council, Advisory board, DS, FFF
- Organising introductions for newly hired PhD students
  - Introduction day
  - Buddy system

A discussion for improvements regarding the teaching arrangement for PhD students were initiated and the following points were brought up:

- The teaching survey should be improved for making it clearer for PhD students what teaching are available at the department
- One suggestion is to have a meeting were the teaching possibilities are presented.
- An overview of the available teaching opportunities in Swedish and English would benefit for a fair distribution of teaching opportunities
- PhD students can get hours for supervising master students but it is rather limited. One suggestion was brought about sending a survey to supervisors to examine if getting teaching hours for PhD students would increase motivation for arranging master thesis projects.

## 6 Distribution of Tasks (Buddy Sys., Course survey, Web-page etc.)

- FFF representative - Pantea
- Buddy responsible - Pantea
- Advisory board representative - Daniel
- Vice Advisory board representative - Björn
- Web page responsible - Thanos

- DS representative - Thanos (TBD)
- ESP responsible - Oliver
- Overview for teaching situation - Oliver
- Equality Council representative - Martina
- Course survey responsible - Daniel
- Surveys related for Non EU students e.g. residence permit problems - Pantea

## **7 Follow up on previous CPPC meeting – Minutes**

The follow up for the discussion regarding actions for increasing awareness for harassment and the workshop on how to react as a bystander will be discussed in the next meeting after the next equality council meeting has been held.

## **8 Project follow up (Course survey, Buddy Sys. etc.)**

- Teaching and teaching survey

The document for teaching guidelines has been sent out to the Physics PhD students.

## **9 Photo**

A time for taking a photo will be scheduled in the coming two weeks

## **10 Other matters**

## **11 Summary of actions discussed at the meeting**

1. Björn
  - Arrange a meeting with Lena together with Daniel
2. Daniel
  - Arrange a meeting with Lena together with Björn
3. Martina
  - Attend equality council meeting

The meeting was closed at 11:50.