Agenda: DS Board Meeting #HT23-1, 2023-10-23

Time: 12:00 – 14:00

Place: [Zoom](#) (ID: 663 4937 6474, code: 653705) and room Analysen on EDIT

Coffee room before Analysen is also booked 11:30 to 15:00.

§1. Election of meeting officials and approval of agenda (Francisco)

Chair – Francisco Blas Izquierdo Riera
Secretary – Paul Imgart
Reviewer – Athanasios Theodoridis

Decision: *The agenda and meeting officials were approved*

§2. Meeting notice (Francisco)

Decision: *The notice was in due order*

Suggestions: Give more date options and call earlier for future meetings.

§3. Minutes from previous meeting (Francisco)

Decision: *the minutes from the prior meeting were approved*

§4. Important information from management (MADS)

- Need for members on CHS' nomination and election committees. Information available on the student union's website at: https://chalmersstudentkar.se/list (Francisco/FUM)

- Invite CHS to your work group meetings. A list of which member of the CHS board is responsible for which of our work groups will be available. It is ok if they can't join, but invite them. (Francisco)

- Status on inquiries regarding dual membership on sections: Check with the section's president if you want to join a different section of the student union as well. Work to reaching agreements with all other sections are in work. Students should be invited to our events if there are places left. (Francisco/FUM)

- Time reports and first payments. All members have chosen how to be paid. All hours need to be updated by January 6th the latest in your reporting sheet on DS cloud. Salaries will be paid in January. (Yan)

- If you organize events that DS is paying for, the information is available in a mail from Yan. This type of costs needs to be approved first by Francisco, Rahul or Yan.

Decision: *none to be taken*

§5. Urgent information from work groups (Work group representatives)

6DS: Nothing to report.

CoDS: Nothing urgent yet

IT: Work group mailing lists, work group e-mail addresses and individual addresses if needed are available. Let us know. Upcoming downtime due to system upgrade. A list of all work group mailing lists will be created.

MoDS: Nothing urgent yet.

NoCo: Nothing to report yet.

REDS:

- To become a full professor, staff needs to supervise three PhD students. This can give wrong incentives (e.g. to supervise too early in the career)

- Internal evaluation of all research schools will take place next year. Info will be sent out shortly.

WESEE: Nothing to report yet.

Decision: *none to be taken*

§6. Collaboration with Chalmers Student Union (CHS) (Francisco / David Hedgren)

David Hedgren is DS' contact point at CHS. David is joining the meeting today to discuss ways in which CHS can help the different workgroups with their tasks. The ways in which CHS can help are very varied and can range from consultancy on how to perform tasks based on experiences from other sections to practical help with, for example, storage or loaning of equipment.

We will retake the discussion on the next hour so let speak first the people that can only make it to the meeting during this hour.

Decision: *none to be taken*

§7. Gender-based discrimination (Angelica Avella / Paul Imgart)

Angelica presented the results of a study on Gender-based discrimination in Swedish higher education with specific results from Chalmers which raised many concerning points. WESEE will propose a list of changes that we want to see.

Presentation will be shared on cloud.

Discussion/suggestions for the list:

- It would be good to be able to divide the data based on nationality.

- Who has seen this data? In theory everybody, but in reality a lot of people are not aware. Is it possible to make sure everybody is informed?

- Emelie can help with access to the data.

- We need to move on from looking on the data, and instead talk about what actions to take. TME is having a discussion with PhD students about what to do.

  - Please share input you have with wesee-list@dokt.chs.chalmers.se!

- Male PhD students might be more compelled to hide this. We need to support all PhDs, independent of their gender, even though women are affected disproportionally more often.

- DOMB and student union are independent parties for PhD students to turn to.

- Sometimes we need to direct people to the police, or to the health care system, if the problem is grave enough.

- People often don't know where to turn to.

- It will end up with the manager any way, who might lack the skills to handle it properly, or might have personal ties to the perpetrator. We need a central "officer" who also has some authority to take decisions (a.k.a. fire people).

- We should always refer people to the DOMB, instead of Chalmers management.

Decision: *this will be followed up at the next board meeting*

§8. Decision regarding tasks and representation

Do we agree with the current task assignment to the groups and the assignments of members to them? We just need to formalize the decision despite we have de facto been working already.

Decision: *accepted*

§9. Upcoming board meetings and GA

Before the General Assembly we will need:

- A plan of operations

- A budget

- Election of new members (from CLS and maybe ACE).

- Election of Nomination Committee

- Election of auditor

- Short report on current activities

Decision: *accepted*

§10. Collaboration with CHS (Francisco / David Hedgren)

We will retake the discussion here to ensure those who may have missed the first hour have a chance to ask David how CHS may help in their tasks.

CHS can help us e.g. with:

- Premises (for graduation ceremonies, our own premises in the long run, ...)

- economic advice and support

- experience with receptions

- support in dialogues with Chalmers

- support in establishing social events

- help with how to communicate things

- …

Tell David if there is anything the student union can support us with: uo@chalmersstudentkar.se

Suggestions:

- The student discount needs the administrators to update the status in Ladok. Can this be automated?

- PhD students can currently not book rooms that are available for students.
  - Will be fixed in the beginning of next year. Any student, Francisco or David can help with booking in the meanwhile.

- The questions in the member survey are not relevant for PhD students, can the survey be separated?
  - Maybe in the future. We can get help with communicating our survey.

Decision: *none to be taken*

§11. Round work group table (Work group representatives)

Here you can raise less urgent topics like achievements made in your group.

6DS: Just had first meeting and divided tasks.

CoDS: We plan to have a university-wide platform for communication. We are still discussing which platform to adopt. Majority of the departments are in favor of Teams but some departments are not using it yet.

IT: Performance issues on web server should be fixed. After system upgrade it should be possible to whitelist domains on mailing lists by default Chalmers+CHS will be whitelisted. Don't use your Chalmers mail address for sensitive questions, everything there is considered a public document.

MoDS: Meeting with Student Union about to be planned to discuss further ideas and steps. Also: Idea to align onboarding chalmers wide. Input asked, Francisco will send an email.

NoCo: (In theory nothing yet)

REDS: Nothing more to report.

WESEE: Nothing to report.

Decision: *none to be taken*

§12. Round department table (Department representatives)

Want to raise anything relevant that has happened or will happen at your department?

ACE: Has started a Teams channel for council and all PhD students, seems to work fine.

K: Has a Teams channel established.

CLS: Local PhD. (and Postdoc) council recently started.

CSE: Election of new local council finished.

E2: Local council recently reelected.

IMS:

LIFE:

MV:

M2:

MC2:

F: Discussion about ISP meetings. Idea to have a survey about how they work.

SEE:

TME: Restructure of divisions and therefore council

Suggestion to invite representatives from all local councils to the board meeting – no decision taken.

Decision: *Mike O'Donnell from CLS will be invited to the next board meeting.*

§13.Other matters (Everybody)

Nothing to report.

§14.Meeting is closed (Francisco)

Decision: *meeting was closed at 14:00*

Glossary

Work group names

6DS: Events work group

CoDS: Communication work group

IT: Information Technologies work group.

MoDS: Onboarding (Mottagning) work group.

NoCo: Nomination committee.

REDS: Research and Education work group.

WESEE: Work Environment, Sustainability, Equality and Ethics work group.

Department names

ACE: Architeture and Civil Engineering

K: Chemistry and Chemical engineering

CLS: Communication and Learning in Science

CSE: Computer Science and Engineering

E2: Electrical Engineering

IMS: Industrial and Material Science

LIFE: Life Sciences

MV: Mathematical Science

M2: Mechanics and Maritime Sciences

MC2: Microtechnology and Nanoscience

F: Physics

SEE: Space Earth and Environment

TME: Technology Management and Economics

Other

CHS: Chalmers Student Union

GA: General Assembly

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