

MC2 PhD Student Council

Minutes for council meeting on September 25, 2018

Present: Josef Hansson (Chair), Filip Hjort, Stavros Giannakopoulos, Andreas Ask, Marlene Bonmann, Agin Vyas,

Opening the meeting

The meeting started at 12:00 in room A504 (Acceptorn) of MC2

Election of meeting officials

Stavros was the regular secretary. Marlene was appointed to seal the minutes.

Approval of agenda

Agenda was approved.

Meeting notice in due order

Meeting notice was determined to be sent out in due order.

Updates from other boards and committees

There were no updates from other boards. The only discussion point was the MC2 evaluation which was concluded with comments on teaching and the procedure of the teaching distribution. A written report should arrive soon so we can discuss on that.

Also the MC2 employee survey was still underway. That will be discussed when we get the results.

Teaching at MC2

It seems that finding teaching in MC2 is easier than it is said to be. However there seems to be a general notion circulating that it is in fact hard. This is probably stuck from a time when it was indeed hard to find teaching for PhDs in MC2.

We, as the student representatives, should decide on how to spread the word and try to undo this misinformation. Furthermore, we should spread awareness that teaching is not mandatory, according to the rules of the Doctoral School of Microtechnology and Nanoscience.

Additionally, we need to make sure that students that want to teach can get in contact with the course administrators that need teaching personnel. That could be done via a number of ways including: setting a contact channel with the responsible for the distribution of teaching (a person on each department) and have them contact us with any teaching opportunities so we distribute them among the students; set up appropriate meeting/seminar to facilitate such contact.

Collaboration with FFF on Teaching

Josef and Filip attended the most recent FFF meeting. We should meet with FFF and discuss how we can cooperate more closely with them while distributing teaching since we have many overlapping backgrounds.

Discussion on different Departmental Duty

Discussion took place on the different types of departmental duty that is done on each department. The aim is to compile a list with possible things that are considered departmental duty in MC2 so students are aware. Departmental work is most often than not subject to the supervisor and there are a lot of grey areas of what is and what is not considered valid. Each student should discuss that with their supervisor, and we as Student Council will have to also discuss with our department management to see what is considered appropriate in our field of work.

Based on our findings the list for possible departmental duties are:

- Teaching
 - Tutorials
 - Labs
 - Grading
 - Supervision
- IT-service
- Lab/tool responsible
 - Maintenance
 - Training
 - Set-up
- Kitchen Responsibility
- Projects (not related to thesis)
- Lab tours
- Project management
 - Meetings
 - Conferences
 - Chip - runs

General Assembly 2018

The preliminary date is the 22nd of November, due to availability of the venue. The time for the General Assembly is approaching. We should check and confirm how many current members would want to get re-elected. Then we should proceed with advertisement approximately a month ahead of time, including the availability of open seats in the council. A poster should be prepared and get hang around by the first week of November. We should provide lunch and cake, to commemorate the first successful year of the council.

Other issues

There were more issues to be discussed, however there was not time to do so.

Closing of the meeting

The meeting closed at 13:05.

Next Meeting: The next meeting was arranged for Wednesday the 17th of October at 12:00

Sealing the minutes

Marlene Bonmann has sealed the minutes.
Wednesday, October 17th.