

MC2 PhD council minutes - 2023/03/24

Time: 12h00 - 13h00

Place: B618

Present: Junjie Li, Núria Alcalde Herraiz, Nermin Trnjanin, Vittorio Buccheri, Ragnar Ferrand-Drake del Castillo, Ariadna Soro Álvarez, Joey Frey.

Election of meeting officials

- Chair: Ariadna Soro Álvarez
- Secretary: Ariadna Soro Álvarez
- Adopt the minutes: Nermin Trnjanin

2. **Approval of the agenda:** Yes

3. **Meeting notice in due order:** Yes (but agenda not sent)

4. Updates from boards and committees

- The executive board (Ledningsgruppen, LG) – Hanna
 - No updates.
- The department's advisory board (Institutionsrådet) – Nermin
 - No updates. Next meeting in April.
- Chalmers PhD student Guild (Doktorandsektionen, DS) – Ariadna
 - Ariadna is stepping down from DS, but Yin will continue. Ariadna and Yin will meet before and after DS board meetings to update each other.
 - Discussion on thoughts and actions to take according to the results of the DS PhD survey 2022.
 - * Information on benefits (sick leave, move day, funeral day, etc.) is not widespread among the PhD students. We'll put it up on our website and send information emails a couple of times a year
 - * Ariadna: talk to Per Lundgren & Magnus Karlsson to add sick leave days to the ISP. This is a very clear way of letting the PhD students know that their sick leave days are added to the end of their contract.
 - * Once we have the final report from DS, we'll present the results at division meetings. In particular, we could present the MC2 data, but not the data by division, since in many cases, the sample is not large enough.

- The association of graduate students in Physics (Föreningen för Forskarstuderande i Fysik, FFF) – Junjie
 - Registration for the visit to Onsala (April 13) is now open.
 - May 30: Joint Introduction Day for the 4 departments, limited to 20 people. There will be a bigger one in the fall.
- Equality group (Jämställdhetsgruppen, Jägr) – Ariadna
 - No updates.
- Dr Genie – Azega
 - No updates.

5. Other issues

- Alumni network – Nermin, Ariadna
 - Erik has merged the Photonics list from Åsa with the MC2 one we are building.
- Course list – Núria
 - Excel is now accessible. Ariadna: check links and upload it on website.
- Microfab course
 - There seems to be not enough people who want to turn the master's course and into a master & PhD course.
 - Alternative option: the PhD council asks once a year all students who would be interested in getting credits for micro-/nano-fab. These students gather, they all work on their own project, and they then present it to the others and to the examiner. The examiner assesses why and how the fab was done and gives credits corresponding to the amount of work invested. Let's have a meeting with Magnus and Avgust with several proposals.
 - Nermin, Vittorio, Núria, Ragnar: sketch proposals by next council meeting.
 - Ragnar: get syllabus from the old PhD students.
- Restructuring of the department – Ariadna
 - Meeting with Micke, Magnus, Per Rudquist is on the works for beginning of May.
- Cleanroom fares – Núria
 - Preliminary proposal on capping master's and bachelor's students' fare to 70.000kr/semester (instead of 100.000kr/semester). Peter is running numbers. Another meeting is coming.

6. Actions to take by next meeting:

- Ariadna:
 - Talk to Per Lundgren & Magnus Karlsson to add sick leave days to the ISP.
 - Check links on the course list spreadsheet and upload it on website. Notify students via email.

- Nermin, Vittorio, Núria, Ragnar: sketch Microfab course proposals by next council meeting.

- Ragnar: get syllabus from the old PhD students.

- Everyone:
 - Fill in information to the teaching spreadsheet
 - Contact alumni

7. Next meeting: 2 May, 11h30, B618

8. Closing of the meeting: 13h25.