

MC2 PhD council minutes - 2023/09/26

Time: 12h00 - 13h30

Place: B520

Present: Núria Alcalde Herraiz, Nermin Trnjanin, Joey Frey, Vittorio Buccheri, Erik Strandberg, Ragnar Ferrand-Drake del Castillo, Hanna Linn, Ariadna Soro Álvarez

Election of meeting officials

- Chair: Ariadna
- Secretary: Ariadna
- Adopt the minutes: Ragnar

2. **Approval of the agenda:** We make it up as we go.

3. **Meeting notice in due order:** Yes.

4. Updates from boards and committees

- The executive board (Ledningsgruppen, LG) – Hanna
 - Micke wants a PhD student to help organize Department Day (November 8). The organization has already started, so we need someone asap. Ariadna will ask for a volunteer.
 - The Christmas party will be similar to the one from last year. New PhD students at MC2 will get an invite to help organize it.
 - The discussion about office spaces continues and there's no conclusion. New PhDs should expect to sit in open space until an office frees up.
 - Restructuring of MC2 is happening anyway, regardless of Micke leaving.
- The department's advisory board (Institutionsrådet) – Nermin
 - Recruitment: we all went over the profile and announcement of the new Head of Department and gave our comments.
- Chalmers PhD student Guild (Doktorandsektionen, DS) – Ariadna
 - No updates.
- The association of graduate students in Physics (Föreningen för Forskarstuderande i Fysik, FFF) – Junjie
 - No updates.
- Equality group (Jämställdhetsgruppen, Jägr) – Erik
 - Mikael is moving on. The next Head of Department should be part of Jägr.
 - Per and Maria are writing a draft for a summary of the impressions from the departmental day follow-up meeting. The outgoing message

should emphasize that all labs are looking for examples of “local” MC2 cases of misconduct.

- * Long discussion on how and if Jägr should collect MC2 cases.
 - * Per wants it to be certain that
 1. The collection is totally anonymous
 2. There’s a premeditated way to handle serious cases.
 - * Mikael is going to talk to Maria Saline from genie before next meeting for suggestions.
- Frida is going to present the workshop alternatives at the next meeting and we will decide on which one to go with for the spring
 - Update on the verksamhetsplan for Jägr. With the department day and workshop done we need something to do.
- Dr Genie – Azega
 - No updates.

5. Other issues

- Replacements for next council
 - Find replacements for Junjie as TML representative and as FFF treasurer (starting January 2024).
 - New GA date set for October 31. Ariadna will book a room and send a save-the-date to all PhD students.
- PhD section in the newsletter – Erik
 - It’d be nice to have a PhD news box in the weekly newsletter.
 - Eric talked to Susannah, who directed him to Lovisa Håkansson, who is sending out the newsletter.
 - Lovisa was positive to the idea! We just need to supply her with the information to send out sometime before the newsletter comes out, preferably more than one week’s notice.
- Alumni network – Ragnar
 - Homework: invite people to the group
 - No progress since last meeting, but Ragnar will make sure to make more progress before next meeting.
- Facebook group for newcomers – Erik
 - It is online. We are all invited. Erik will fill up description then we all invite the other PhD students we know.
- Teaching duties allocation – Ariadna

- A version was sent to Per Rudquist. Let's update it with the new students and close this matter.
- Sick leave info flyers – Ragnar & Ariadna
 - Done. Ragnar will print them, Ariadna will add info to the Facebook group. Info is also now on the Knowledge repository.
- Microfab course – Núria
 - Information was sent around, the course has started, we close this matter.
- Swedish for engineers – Ariadna
 - The head of the master's program Lärande och Ledarskap (MPLOL), Tommy Gustafsson, has not replied Ariadna. Ariadna and Nermin will visit him next week.
 - Linda says it's not feasible to organize through Grow Internationals, but that we can discuss science in Swedish at the Swedish lunch.

6. Actions to take by next meeting:

- Ariadna: 1) Book room for GA, send save-the-date, and prepare agenda. 2) Talk to Isak about replacing Nermin. 3) Look for replacements for Junjie. 4) Talk to Yin about DS updates. 5) Look for a volunteer to organize MC2 Dept Day.
- Everyone: 1) look for someone who would replace Nermin, Azega and Junjie in the Advisory Board, Dr Genie, and FFF, respectively. 2) Update the teaching spreadsheet with the new PhD students.
- Nermin, Junjie: write a few lines about their role.
- Erik: Fill in information of the FB group.
- Ragnar: invite people to the Alumni group.

7. **Next meeting:** 26 September, B520, 12h

8. **Closing of the meeting:** 13:49