

Final agenda, DS General Assembly #HT11, 2011-12-06

Time: 12.00-13.00

Place: Scania hall, Student Union Building, Johanneberg, first floor

	Point on the agenda	Rapporteur
§1.	Opening of meeting	
§2.	Election of meeting officials <ul style="list-style-type: none">• Chairman• Secretary• Someone to adopt the minutes	
§3.	Approval of electoral register List of attendees who have the right to vote	
§4.	Approval of agenda	
§5.	Meeting notice in due order Preliminary notice should be sent out no later than 2 week before the meeting, and final notice and documents no later than 1 week before	
§6.	Minutes from previous meeting General assembly May 2011	
§7.	Annual report and financial statement DS board 2010-2011 Including statement from the auditor Decision of freedom from liability for last year's board	Mikael Frödell, vice chairman 2010/2011
§8.	Proposition: New statutes for DS	Johan I/Malin/Anna
§9.	Election of new board members Erik Lindskog, PPU Negin Fathollah Nejad, CSE	Anna
§10.	Confirmation of election of auditor Paul Holmström, PhD student TME, elected by the board on 23/9-2011	Anna
§11.	Reports on current issues <ul style="list-style-type: none">• Presentation of the new web-page• Generic skills course package• Supervisor of the year• VISA issues for international PhD students	Mohammad Malin Nelson/Malin Anna
§12.	Other issues	

§13. Closing of the meeting

Minutes from Doctoral Student Guild General Assembly

A part of Chalmers student union. Org. nr.: 866601-6889

2011-05-26

Time: 15:00-15:50

Place: Vasa A Vera Sandbergs Allé 8a

List of attendance: See attachment 1

- § 1 **Opening of meeting** DS Chairman Joakim Kalantari opened the meeting at 15:10
- § 2 **Election of meeting officials** The meeting *elected*
a, Joakim Kalantari as chairman of the meeting
b, Anna Yström as secretary of the meeting
c, Cecilia Berlin to adopt the minutes
- § 3 **Meeting notice in due order** The meeting *decided* that the notice was sent in due order
- § 4 **Approval of agenda** The meeting *approved* the agenda
- § 5 **DS board of 2010/2011 annual report** Joakim Kalantari presented the activities undertaken the past year (see attachment 2)
Mikael Frödell presented the financial status as of 31/3 2011. (see attachment 3)
- The question of freedom of liability for the DS board 2010/2011 will be raised at the General Assembly in the autumn of 2011.
- The meeting *noted* that this report was given.
- § 6 **Election of the board of 2011/2012** The meeting *elected*
a, Anna Yström as chairman. The decision was unanimous
b, Malin Östensson as vice chairman. The decision was unanimous
c, Zhale Pirzadeh, Hampus Sunner, Nelson Da Silva, Willard Rafnsson, Johan Löfgren, Johan Isaksson, Johan Isaksson, Erik Stenvall, Gesa Praetorius, Reza Shoaei as members of the board



1 (2)



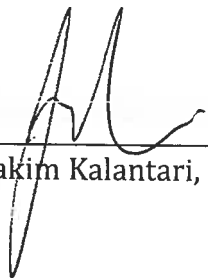
§ 7 **Other issues**

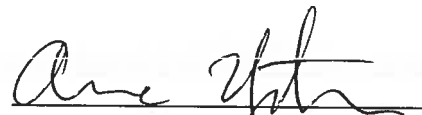
a, A question was raised if the election of the new board should not be held earlier in spring (e.g. February) to increase attendance. However, as the year of activity remains to be July 1-June 30, that could be complicated. The new board is encouraged to consider this question when revising the bylaws the coming year.


b, The discussion evening for PhD students from all over Gothenburg has turned out to be a great success, and we hope that the initiative will continue also in the coming year.

§ 8 **Closing of the meeting**

Chairman Joakim Kalantari **declared** the meeting closed at 15:50


Joakim Kalantari, Chairman


Anna Yström, Secretary


Cecilia Berlin, adopting the minutes



CHALMERS

General Assembly DS

2011-05-26, Vasa A, 15:00-16:30

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

CHALMERS

Agenda

1. Opening of meeting
2. Election of meeting officials
3. Meeting notice in due order
4. Approval of agenda
5. DS board of 2010/2011 annual report (activities and book keeping)
6. Election of the board of 2011/2012
 - a. Chairman
 - b. Vice Chairman (treasurer)
 - c. Board members
7. Other Issues.
8. Meeting closed.

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

CHALMERS

Board of 2010/2011

Name	Position	Department
Joakim Kalantari	Chairman	Technology management and economics
Mikael Frödel	Vice Chairman/treasurer	Civil and environmental engineering
Hampus Sumner	Member	Chemical and biological engineering
Mikael Frödel	Member	Civil and environmental engineering
Jonas Eriksson	Member	Earth and space sciences
Walter Rasmussen	Member	Computer science and engineering
Mohammad Reza Shokri	Member	Signals and systems
Sörensen Fredrik Lind	Member	Chemical and biological engineering
Rajesh Dhalli	Member	Chemical and biological engineering
Carola Eriksson	Member	Product and production development
Göran Johansson	Member	Applied Mathematics
Marie Perzén Björnstam	Member	Applied Physics
Jonas Eriksson	Member	Energy and Environment
Carsten Eriksson	Member	Chemical and biological engineering
Eva Stenqvist	Member	Materials and manufacturing technology
Mikael Frödel	Member	Mathematical Sciences
Göran Johansson	Member	Shipping and marine technology

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

CHALMERS

Operations Plan 10/11

- DS core operating activities
 - External representation
 - Internal communication (web)
 - Domb
- Recruitment and grass root support
- Abolition of stipend financing of doctoral student positions
- Working visa for non EU/EES doctoral student employees
- Access to information in English for non Swedish speaking doctoral students
- Labor agreement negotiations
- Organizational integration with the Student Union

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

CHALMERS

Representation

Governing or consultative body	DS representative(s)
University Board	Joakim Kalantari
Doctoral program committees	Joakim Kalantari/Mikael Frödel
Postgraduate and Master's programs committee	Mikael Frödel
Work environment and equal opportunity committee	Hampus Sumner
Research, fraud investigation committee	Joakim Kalantari
Faculty panels	Mikael Frödel
Ethics Committee	Joakim Kalantari
Safe school	Joakim Kalantari
Library committee	Merin Odenasson

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

CHALMERS

Representation

- 7 board meetings + 7 steering group meetings
- Representation at Charm and alumni events
- 3 new departments represented
- New web page
- SFS-DK/SDF
- CSU
- Chalmerska forskningsfonden and Unga forskare
- Research school evaluation
- Supervisor of the year
- Introduction day + evaluation

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

Joakim Kalantari

CHALMERS

Operations Plan 10/11

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- Organizational integration with the Student Union

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

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CHALMERS

Lobbying

- No new doctoral student stipends at Chalmers
- Parliamentary investigation with positive results
- Best payed doctoral students with increasing margin
- Pedagogical portfolio template
- Doctoral student starter kit in English

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

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CHALMERS

Agenda

1. Opening of meeting.
2. Election of meeting officials
3. Meeting notice in due order
4. Approval of agenda
5. DS board of 2010/2011 annual report (activities and book keeping)
6. Election of the board of 2011/2012
 - a. Chairman
 - b. Vice Chairman (treasurer)
 - c. Board members
7. Other Issues.
8. Meeting closed.

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

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CHALMERS

Election of board of 11/12

Name	Position	Department
Anna Yström	Chairman	TME
Malin Östensson	Vice Chairman	MS
Zhale Pirzadeh	Member	AP
Hampus Sunner	Member	CBE
Nelson Da Silva	Member	CEE
Willard Rafnsson	Member	CSE
Johan Löfgren	Member	ESS
Johan Isaksson	Member	EE
Erik Stenvall	Member	MMT
Gesa Praetorius	Member	SMT
Reza Shoaei	Member	SS

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

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CHALMERS

Agenda

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5. DS board of 2010/2011 annual report (activities and book keeping)
6. Election of the board of 2011/2012
 - a. Chairman
 - b. Vice Chairman (treasurer)
 - c. Board members
7. Other Issues.
8. Meeting closed.

Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

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CHALMERS

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Joakim Kalantari
Doctoral Students Guild, Chalmers Student Union

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Balansrapport

Preliminär

Sida: 1

Utskrivet: 11-05-26

Senaste vermr: 23

Räkenskapsår: 10-07-01 - 11-06-30

Resultatenhet: Hela föreningen

Period: 10-07-01 - 11-03-30

	Ing balans	Period	Utg balans
TILLGÅNGAR			
Omsättningstillgångar			
Fordringar			
1610 Kortfristiga fordringar	0,00	290 000,00	290 000,00
1630 Skattekonto	60 772,00	-21 502,00	39 270,00
S:a Fordringar	60 772,00	268 498,00	329 270,00
Kassa och bank			
1930 Bankkonto	465 285,46	-369 338,00	95 947,46
S:a Kassa och bank	465 285,46	-369 338,00	95 947,46
S:a Omsättningstillgångar	526 057,46	-100 840,00	425 217,46
S:A TILLGÅNGAR	526 057,46	-100 840,00	425 217,46
EGET KAPITAL, AVSÄTTNINGAR OCH SKULDER			
Långfristiga skulder			
2363 Skulder till andra koncernbolag (institutioner)	-167 223,00	151 310,50	-15 912,50
S:a Långfristiga skulder	-167 223,00	151 310,50	-15 912,50
Kortfristiga skulder			
2710 Personalens källskatt	-37 267,00	12 060,00	-25 207,00
2730 Sociala avgifter	-23 142,00	9 442,00	-13 700,00
S:a Kortfristiga skulder	-60 409,00	21 502,00	-38 907,00
S:A EGET KAPITAL, AVSÄTTNINGAR OCH SKULDER	-227 632,00	172 812,50	-54 819,50
BERÄKNAT RESULTAT***	298 425,46	71 972,50	370 397,96

L. C. A. U. J.

Resultatrapport

Preliminär

Sida: 1

Utskrivet: 11-05-26

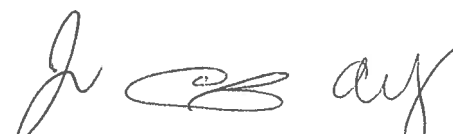
Senaste vemr: 23

Räkenskapsår: 10-07-01 - 11-06-30

Resultatenhet: Hela föreningen

Period: 10-07-01 - 11-03-30

	Perioden	Ackumulerat
Rörelsens intäkter och lagerförändring		
Nettoomsättning		
3010 Sektionsavgifter	18 980,00	18 980,00
3015 Bidrag till Doktorandsektionen	200 000,00	200 000,00
3020 Bidrag till Domb	90 000,00	90 000,00
3680 Öresutjämning	2,42	2,42
S:a Nettoomsättning	308 982,42	308 982,42
S:a Rörelseintäkter och lagerförändring	308 982,42	308 982,42
Bruttovinst	308 982,42	308 982,42
Rörelsens kostnader		
Övriga externa kostnader		
5420 Programvaror	-2 075,00	-2 075,00
5801 Resekostnader Domb	-5 370,00	-5 370,00
6070 Möten	-2 016,00	-2 016,00
6071 Aktiviteter	-330,00	-330,00
6390 Övr kostnader	-750,00	-750,00
S:a Övriga externa kostnader	-10 541,00	-10 541,00
Personalkostnader		
7010 Arvoden DS - timmar	-120 385,69	-120 385,69
7011 Arvoden DS - institutionstj.g.	-15 912,50	-15 912,50
7015 Arvoden Domb	-40 420,00	-40 420,00
7016 Arvoden DS - Inst.tj. tidigare år, då ej upptagna	-29 931,00	-29 931,00
7510 Arbetsgivaravgifter DS	-19 819,73	-19 819,73
S:a Personalkostnader	-226 468,92	-226 468,92
S:a Rörelsens kostnader inkl råvaror mm	-237 009,92	-237 009,92
Rörelseresultat före avskrivningar	71 972,50	71 972,50
Rörelseresultat efter avskrivningar	71 972,50	71 972,50
Rörelseresultat före finansiella intäkter och kostnader	71 972,50	71 972,50
Resultat efter finansiella intäkter och kostnader	71 972,50	71 972,50
Resultat före bokslutsdispositioner och skatt	71 972,50	71 972,50
Resultat före skatt	71 972,50	71 972,50
Beräknat resultat	71 972,50	71 972,50



Audit of Chalmers Doctoral Student Guild (Doktorandsektionen)
for the year of activity 2010-2011

I have examined the books and the meeting minutes for the year of activity 2010-2011. I have also followed the activities of the association during the year.

The new book-keeping software has improved the book-keeping substantially and the books are in very good order after some minor corrections. It is also satisfying to see that invoices for working time in DS that should be counted as department duty (*institutionstjänstgöring*) have started to arrive from the departments. However, there is still room for improvement of the meeting minutes.

The costs for the *Doktorandombudsman* have exceeded the grant from Chalmers with approximately 20%. This expense must be carefully controlled during the next year. Alternatively, raising this issue with the university could lead to an increased grant.

The result for the year is a loss of roughly 25,000 SEK. However, this result includes salary costs from previous years of 30,000 SEK but does not include expenses for activities during the year of 7,000 SEK (Equality seminar) and 4,000 SEK (giveaways at CHARM). Therefore, the actual result is a loss of approximately 6,000 SEK, which is acceptable.

In conclusion, the association and its economy are in good shape. Nevertheless, the association faces the same challenge as during the preceding years: how to reach and involve all its members in the activities of the association.

In order to improve the activities of the association I recommend:

- That one board member should perform the tasks of a secretary. This would improve the quality and continuity of the meeting minutes, and also shorten the time between the meeting and the completion of its minutes. For example, the vice chair could perform this task.
- That expenses and incomes belonging to the year should be noted as debts and claims at the end of the year if the transactions are delayed, e.g. the corresponding invoice arrives after the end of the year. This is already done with some expenses and incomes, but not all. The result indicated in the books would thereby be the correct one, and calculations like the one in paragraph four above could be avoided.

Based on my audit I recommend the meeting to grant freedom from liability for the board 10/11.

Göteborg, November 26, 2011

Oskar Talcoth, non-professional auditor

Ph.D. student at Signals and Systems

Doctoral Students' Guild at Chalmers

Student Union – Annual report 2010/2011

The Doctoral Students' Guild (DS) at Chalmers University of Technology is a subsection of Chalmers Student Union (CSU), and has the primary objective of representing the doctoral students internally and externally and promoting their interests. All the doctoral students at Chalmers are members of the DS and the lion share of DS' activities are organized and performed by the DS board. The following is the annual report regarding the period of 1 July 2010 – 31 June 2011.

Members of the Board of 2010/2011

The following people were elected as the members of the 2010/2011 board. As DS strives to secure representation from every department, new members have been added during the operating year (indicated in the table in borders). Some departments have had more than one representative. However, as the success in recruiting members from all departments to the board increases the practical and financial feasibility of this practice needs to be challenged.

Name	Position	Department
Joakim Kalantari	Chairman	Technology management and economics
Mikael Frödell	Vice Chairman/treasurer	Civil and environmental engineering
Hampus Sunner	Member	Chemical and biological engineering
Kristoffer Karlsson	Member	Civil and environmental engineering
Johan Löfgren	Member	Earth and space sciences
Willard Rafnsson	Member	Computer science and engineering
Mohammad Reza Shoaei	Member	Signals and systems
Sheedeh Fouladvand	Member	Chemical and biological engineering
Payam Ghiaci	Member	Chemical and biological engineering
Cecilia Berlin	Member	Product and production development
Guillaume Jourdain	Member	Applied Mechanics
Zhale Pirzadeh Irannezhad	Member	Applied Physics
Johan Isaksson	Member	Energy and Environment
Christoph Knuf	Member	Chemical and biological engineering
Erik Stenvall	Member	Materials and manufacturing technology
Malin Östensson	Member	Mathematical Sciences
Gesa Praetorius	Member	Shipping and marine technology

Oscar Talcoth has served as the auditor of this board.

Internal Activities - DS

During the year the board has had 7 meetings and organized two general assemblies. A steering group consisting of Joakim Kalantari, Mikael Frödell, Hampus Sunner, Zhale Pirzadeh Irannezhad and Willard Rafnsson was formed at the first board meeting. This group has had more frequent

formal and informal meetings. The board of 2010/2011 has continued the efforts to obtain representation from all departments with some success as evident by the additions to the current board and the nominees for the board of 2011/2012.

A new accounting and bookkeeping system has been purchased to improve the quality of the bookkeeping and comply with the recommendations of the auditor. Also the new logo that was developed by the previous board through an open competition has been employed. A new homepage for DS has been designed based on the new graphic profile. The new homepage is wiki-based in order to enable easier community editing and posting of materials and to thereby increase the frequency of updates of the homepage. The work started by the previous board to develop a template for the documentation of the doctoral students' pedagogical portfolio has continued and is nearing its conclusion.

The CSU and DS have made a successful effort to integrate the two organizations. Practically this has manifested itself through a number of changes with all positive results. For instance we have been more active in our attendance at the guilds' chairman committee meetings at CSU and a CSU representative, Thomas Olsson, has attended almost all of our board meetings and also kept in close contact with us in order to increase and improve the quality of our inter-organizational information exchange. The CSU board has taken an active interest in our issues and helped promote these with very good results. Our contract with Chalmers is now incorporated as a subpart of the CSU's contract which only makes sense seeing how we are a subpart of CSU.

Internal representation – Chalmers

DS has represented its members in the following governing and consultative bodies:

Governing or consultative body

University board
Doctoral programs committee
First degree and Master's programs committee
Work environment and equal opportunity committee
Research fraud investigation committee
Faculty senate
Ethics Committee
Saco council
Library council

DS representative(s)

Joakim Kalantari
Joakim Kalantari/Mikael Frödell
Mikael Frödell
Hampus Sunner
Joakim Kalantari
Mikael Frödell
Joakim Kalantari
Joakim Kalantari
Malin Östensson

In addition to these, Joakim Kalantari and Mikael Frödell have had regular meeting with the Vice president in charge of research education, Professor Alf-Erik Almstedt. Unfortunately, as none of these bodies conduct these meetings or their documentation in English many of the members of the board of 2010/2011 have been unable to act as representatives and not for the lack of ambition to do so.

The efforts of DS to abolish stipends as a means for financing doctoral studies have finally paid off. With the decisive support of the labor union this year the decision was finally made that all new

doctoral students at Chalmers are to be employed. Exceptions from this rule need to be approved by the vice president in charge of research education and granted exceptions are to be followed up in the Doctoral programs committee. This ground breaking decision merited national and local new coverage in radio, TV, newspapers and trade journals. This effort was concerted with the labor negotiations and one of the deciding factors of success turned out to be our close cooperation with Saco in the labor negotiation process. Chalmers has through this decision exercised leadership by examples as other large universities in Sweden have taken note and followed suit.

DS represented Chalmers research education at CHARM and organized and staffed its booth at the fair. The close cooperation with CSU helped our effort for the CHARM committee to actually promote the doctoral students as well, during the lead up to CHARM. This year, roughly 40 companies were present at the fair with the stated interest to recruit Ph. D's as well as bachelor and masters level engineers. DS has during the year also represented the Chalmers research education at Alumni network events.

This year DS helped organize and participated in two introduction day seminars for newly admitted doctoral students. The format has after evaluation been changes to a shorter half day event. DS has developed a survey for the purpose of evaluating this change and continues improving the introduction day. DS has also started to map the need for essential information in English for non-Swedish speaking doctoral students. This is a part of a larger effort to make sure that all necessary information is available in both Swedish and English. Hampus Sunner has developed a tool for measuring the availability of information on the Chalmers' homepages to non-Swedish speaking colleagues. There does not appear to exist a feasible quick fix for this problem and DS has pursued several different approaches in hopes of reaching satisfactory results. In addition to these and other efforts, this year, it was decided that all non-Swedish speaking doctoral students are afforded the opportunity to take Swedish courses as part of their employment at Chalmers. This is an important improvement as doctoral students are required to learn enough Swedish within 2 years to be able to conduct class in Swedish.

Joakim Kalantari represented DS in "Chalmerska forskningsfonden" where roughly SEK 700000 was to be granted in stipends to doctoral students and young researchers. Hampus Sunner represented DS in a similar capacity in the grant approval process of "Unga forskare".

DS has continued its involvement in the project that aims to evaluate the quality of research education. Mikael Frödell has represented our interests exceptionally well in this regard.

DS has yet again organized and selected a nominee for the Supervisor of the year award. This year, Professor Christine Räisänen was selected out of the 14 nominated candidates. Mikael Frödell has represented DS at the promotion Ceremony of 2011. Mikael Frödell is also the DS representative in the project that aims to improve the quality and service of the examination division at Chalmers.

Finally, one of the biggest issues of the year has been the one of working visas for foreign doctoral students. DS has invested a lot of resources in the pursuit of this issue, both locally and nationally, with unexpected levels of success. Locally, the result has been heightened levels of awareness of the issue, ultimately resulting in an article signed by the President and Vice president of Chalmers,

published in Dagens Nyheter; Sweden's largest, and perhaps most influential, daily newspaper. In addition, DS has played an instrumental role in elevating this issue on the national level, which ultimately has resulted legislative efforts from the government.

DS has also hosted and organized a gender equality seminar in cooperation with Svergies doktorandförening (SDF) and Sveriges förenade studentkårers doktorandkommitté (SFS-DK). DS has continued to provide its members with the services of a doktorandombud, Professor Bengt Stebler, in accordance with our agreement with Chalmers.

External representation and activities

The main channel through which DS is active at the national level is the joint congress of Sveriges doktorandförening(SDF) and Sveriges förenade studentkårers doktorandkommitté (SFS-SK). DS has had a leading role in elevating the issue of working visas for foreign doctoral students to the national level. Our efforts have resulted in raising the awareness of legislators and opinion building individuals and organizations about this issue. These efforts have been very successful garnering the attention of news media such as radio, TV and newspapers as well as important organizations such as Sveriges universitets- och högskoleförbund (SUHF), labor unions such as SULF and Sveriges ingenjörer and also different departments at Migrationsverket. Most importantly, our concerted efforts, along with SDF and SFS-DK have made it possible for us to directly influence the course of a parliamentary investigation about migration in general with fantastic results.

These issues were neither highlighted nor correctly framed, as per our understanding, in the investigation's midterm report. However, the final report is clearly influenced by our ideas in a very positive way. The report suggests to grant all doctoral students, regardless of their employment status, the same rights and privileges a working visa i.e. eligibility for permanent residency after 4 years, longer visa periods etc. Furthermore, they include a wealth of other suggestions intended to shift the balance of the opportunity for settlement and mobility in positive way for academicians.

For Doctoral Student Guild at Chalmers Student Union

Joakim Kalantari

Chairman 2010/2011

Balansrapport

Preliminär

Räkenskapsår: 10-07-01 - 11-06-30

Resultatenhet: Hela föreningen

Period: 10-07-01 - 11-06-30

	Ing balans	Period	Utg balans
TILLGÅNGAR			
Omsättningstillgångar			
Fordringar			
1610 Kortfristiga fordringar	0,00	290 000,00	290 000,00
1630 Skattekonto	60 772,00	-60 389,00	383,00
S:a Fordringar	60 772,00	229 611,00	290 383,00
Kassa och bank			
1930 Bankkonto	465 285,46	-414 666,39	50 619,07
S:a Kassa och bank	465 285,46	-414 666,39	50 619,07
S:a Omsättningstillgångar	526 057,46	-185 055,39	341 002,07
S:A TILLGÅNGAR	526 057,46	-185 055,39	341 002,07
EGET KAPITAL, AVSÄTTNINGAR OCH SKULDER			
Långfristiga skulder			
2363 Skulder till andra koncernbolag (institutioner)	-167 223,00	136 823,00	-30 400,00
S:a Långfristiga skulder	-167 223,00	136 823,00	-30 400,00
Kortfristiga skulder			
2710 Personalens källskatt	-37 267,00	10 585,69	-26 681,31
2730 Sociala avgifter	-23 142,00	12 943,79	-10 198,21
S:a Kortfristiga skulder	-60 409,00	23 529,48	-36 879,52
S:A EGET KAPITAL, AVSÄTTNINGAR OCH SKULDER	-227 632,00	160 352,48	-67 279,52
BERÄKNAT RESULTAT***	298 425,46	-24 702,91	273 722,55

Resultatrapport

Preliminär

Räkenskapsår: 10-07-01 - 11-06-30

Resultatenhet: Hela föreningen

Period: 10-07-01 - 11-06-30

	Perioden	Akkumulerat
Rörelsens intäkter och lagerförändring		
Nettoomsättning		
3010 Sektionsavgifter	39 570,00	39 570,00
3015 Bidrag till Doktorandsektionen	200 000,00	200 000,00
3020 Bidrag till Domb	90 000,00	90 000,00
3680 Öresutjämning	2,42	2,42
S:a Nettoomsättning	329 572,42	329 572,42
S:a Rörelseintäkter och lagerförändring	329 572,42	329 572,42
Bruttovinst	329 572,42	329 572,42
Rörelsens kostnader		
Övriga externa kostnader		
5420 Programvaror	-2 075,00	-2 075,00
5801 Resekostnader Domb	-5 370,00	-5 370,00
6070 Möten	-2 016,00	-2 016,00
6071 Aktiviteter	-3 992,00	-3 992,00
6390 Övr kostnader	-750,00	-750,00
S:a Övriga externa kostnader	-14 203,00	-14 203,00
Personalkostnader		
7010 Arvoden DS - timmar	-163 041,60	-163 041,60
7011 Arvoden DS - institutionstj.g.	-30 400,00	-30 400,00
7015 Arvoden Domb	-96 900,00	-96 900,00
7016 Arvoden DS - Inst.tj. tidigare år, då ej upptagna	-29 931,00	-29 931,00
7510 Arbetsgivaravgifter DS	-19 819,73	-19 819,73
S:a Personalkostnader	-340 092,33	-340 092,33
S:a Rörelsens kostnader inkl råvaror mm	-354 295,33	-354 295,33
Rörelseresultat före avskrivningar	-24 722,91	-24 722,91
Rörelseresultat efter avskrivningar	-24 722,91	-24 722,91
Rörelseresultat före finansiella intäkter och kostnader	-24 722,91	-24 722,91
Resultat från finansiella investeringar		
Övriga ränteintäkter och liknande resultatposter		
8310 Ränteintäkter	20,00	20,00
S:a Övriga ränteintäkter och liknande resultatposter	20,00	20,00
S:a Resultat från finansiella investeringar	20,00	20,00
Resultat efter finansiella intäkter och kostnader	-24 702,91	-24 702,91
Resultat före bokslutsdispositioner och skatt	-24 702,91	-24 702,91
Resultat före skatt	-24 702,91	-24 702,91
Beräknat resultat	-24 702,91	-24 702,91

§8 Proposal for new statutes

Background

The issue of modernizing the DS (Doctoral Student Guild) statutes has been discussed in the board since last year.

Some of the other major changes are:

- The statutes are now **translated to English** so that all members of the association can understand them.
- Changing the **financial routines** so that the chairman and the vice chairman now both have to sign for the firm. Previously only one of them had to sign, which is not approved of by our bank, and leaves DS' assets at some risk.
- Introducing an **election committee** to prepare the elections of the board and the auditor. Previously no organized nomination procedure has been applied, which leaves it very much up to connections and coincidence who gets to be in the DS board
- Introducing a **quorum** for the general assembly meeting, which means that at least 10 members need to be present in order to make any decisions.
- Specifying the **constitution of the board**. The number of people who should be elected to the board is specified so that each department at Chalmers should have one representative in the board.
- To **dissolve the guild**, decisions on two consecutive general assembly meetings are required.

The process of creating the new statutes has been as follows:

- A small group of board members, including the chairman, discussed and prepared a draft of new statutes that was sent out to the board meeting on 23/9.
- The board discussed the statutes on their meeting on 14/11, as there was little time to go into detail on the meeting on 23/9.
- The proposal that the board agreed upon on the 14/11 has also been discussed with the vice president of the Student Union, as the Student Union needs to approve our statutes as well as the DS general assembly.
- The proposal is now put forward for discussion and decision at the general assembly. To change the statutes, they need to be approved of at two consecutive general assemblies, which means that the issue will be raised again in the spring general assembly meeting.

Decision point:

The board recommends the general assembly

To adopt the proposed statutes as the new statutes of the Doctoral Student Guild

§ 8 Proposal of Statutes for the Doctoral Student Guild at Chalmers Student Union (866601-6889), Chalmers University of Technology

1. General

Purpose	1.1	The Doctoral Student Guild (Doktorandsektionen) is a non-profit association for doctoral students at Chalmers University of Technology (Chalmers) and shall work for unity among the members of the association and their shared interests. The Doctoral Student Guild shall especially: <ul style="list-style-type: none"> • through representatives in the boards and committees of Chalmers assure that the special interests of doctoral students are addressed. • create an awareness of the situation for doctoral students at all levels at Chalmers • provide a forum for contacts between doctoral students at Chalmers
Members	1.2	Anyone registered as a doctoral student at Chalmers and a member of Chalmers Student Union is welcome to join the Doctoral Student Guild. The member of the association must every semester pay a fee to the Doctoral Student Guild.
Organizational structure and decision making bodies	1.3	Decisions within the guild can be made by: <ul style="list-style-type: none"> • the general assembly • the board of the guild The general assembly and the board of the guild have the right to delegate decision-making authority to other bodies in the guild.
Minutes	1.4	At the official meetings of the guild (general assembly and board meetings) minutes shall be taken and completed no later than 14 days after the meeting. The minutes shall be adopted by the chairman of the meeting, the secretary of the meeting and another person appointed by the meeting. The minutes shall be available to the guild members through the guild's webpage.
Changing the statutes	1.5	These statutes can be changed by the general assembly. The matter of changing the statutes should be presented on the notice for the meeting and the proposal shall be presented together with the other documents for the general assembly. For a change to pass, two equal decisions at two following general assemblies with at least 15 working days between are required, at which at least two thirds (2/3) of the present members vote in favour of the proposal
Interpretation of the statutes	1.6	If there is a disagreement on the interpretation of these statutes, the matter shall be referred to the inspector of the Student Union for a ruling.

2. General assembly

Authority	2.1	The general assembly, in which all guild members have the right to participate, is the highest decision making body of the Doctoral Student Guild.
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Meetings	2.2	There shall be at least one general assembly per year of activity.
Notice	2.3	The general assembly is called together by the board of the guild. Notice for the general assembly, followed by a preliminary agenda, shall be posted on the guild's webpage and sent out to all members, no later than 14 days prior to the meeting.
Right to call for a general assembly	2.4	The right to request a general assembly is attributed to: member of the board of the guild, the auditor of the guild, the student union board, a group of 25 or more members, the inspector of the student union. The board shall execute the request for a general assembly within three weeks.
Quorum	2.5	Quorum is established if more than 10 members are present at the meeting.
Obligations	2.6	At the general assembly the following obligations exist. If multiple meetings are held in the same annual year, the obligations may be divided as seen fit. <ul style="list-style-type: none"> • Election of chairman, vice chairman/treasurer and other board members for the upcoming year of operations • Election of an election committee • Election of an auditor • Question of freedom from liability for the previous board members
Elections	2.7	The election committee prepares elections of board members and auditor. If the election is unable to fill all the positions, free nomination at the meeting is applied. If multiple general assemblies are held within one year of activity, by-elections can be held until all positions are filled.
Motions	2.8	Member who wishes to raise a matter on the agenda should announce this in writing, together with any relevant documentation, to the board at least 8 days (excluding the day of the meeting) prior to the meeting.
Propositions	2.9	Propositions are made by the board of the guild and should be announced on the preliminary agenda.
Final agenda and documents	2.10	The final agenda and belonging documents shall be posted on the guild's webpage no later than seven days (including the day of the meeting) before the meeting.
Unannounced matters	2.11	At the general assembly, unannounced matters that have not been addressed in the final agenda, can not be brought up for a decision unless the general assembly decides to do so by a majority of 4/5.
Attendance rights, speech rights, motion rights and voting rights	2.12	All members of the guild, along with the auditor, the board and the inspector of the Student Union, and other non-members who have been co-opted by the meeting have the right to attend, speak and motion at the general assembly. Only guild members have voting rights.
Voting	2.13	Each member present at the general assembly of the guild holds one vote. Voting shall be done openly unless anything else is requested.

3. Election committee

Authority	3.1	The election committee is responsible for preparing the elections of the board and auditor.
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		The election committee is elected by and accountable to the general assembly.
Members	3.2	The election committee consists of 3 to 5 members. A chairman of the election committee is chosen among the committee members themselves. Members of the election committee cannot be nominated for chairman or vice chairman.
Obligations	3.3	The election committee shall nominate the following board members: one chairman, one vice chairman/treasurer and 5 to 15 other members. The election committee shall further nominate one person for the position of auditor.

4. The board

Authority	4.1	The board of the doctoral student guild is responsible for the direction and management of the daily operations of the doctoral student guild. The board of doctoral student guild is elected by and accountable to the general assembly.
Members	4.2	The board consists of a chairman and a vice chairman, who is also treasurer, and 5 to 15 other members. The members shall be registered as PhD students at Chalmers and members of the Doctoral Student Guild. The maximum number of members of the board is limited to the number of departments at Chalmers (17). Each department at Chalmers has the right to have a maximum of one PhD-representative in the board.
Meetings	4.3	The board meets a minimum of 4 times per year of activity. Quorum is established if at least half of the board members are present at the meeting.
Obligations	4.4	The board elects representatives to the boards and committees within Chalmers, where PhD students are represented. The guild board has the right to delegate the right to appoint representatives to local (departmental) doctoral student associations.

5. Local doctoral student associations

Jurisdiction	5.1	Statutes of the local doctoral student associations (doktorandråd) may not be in conflict with these statutes.
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6. Financial matters

Signing for the organization	6.1	The authority to sign for the organization (teckna firma) is granted the chairman of the board and the vice chairman jointly, or one of them together with another member of the board. Under all circumstances, two persons are required to sign for the firm.
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		The chairman and the vice chairman has the right to jointly control the guild's financial capital.
Guild fee	6.2	The guild fee is set by the general assembly.
Year of activity	6.3	The year of activity for the guild is from July 1 to June 30.

7. Audit and freedom from liability

Auditor	7.1	An auditor, elected by the general assembly for the upcoming year of activity, shall audit the guild's administration and accounting. The auditor shall not hold any other commission of trust, with financial or organizational responsibilities, or be employed by the guild during his/her year of activity. Nor can the auditor audit his/her own accounts from previous commissions within the guild.
Obligations	7.2	It falls upon the auditor to announce an audit report on the guild's official web page no later than 7 days prior to an ordinary general assembly. The audit report shall contain a statement on the question of freedom from liability for concerned persons.
Freedom from liability	7.3	Freedom from liability is granted concerned persons when the general assembly has made a decision on the matter. If a person with a financial commission of trust resigns prior to the end of his/her term, an audit should take place.

8. Dissolution of the guild

Dissolution	8.1	The question of dissolution of the guild is a matter for the general assembly. Dissolution of the guild may not take place unless 4/5 of the members present at the meeting agree on the matter at two consecutive meetings with at least one month in between. Any assets remaining after the dissolution shall be transferred to the student union.
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STADGAR FÖR DOKTORANDSEKTIONEN

CHALMERS TEKNISKA HÖGSKOLA

1. ALLMÄNT

- §1:1 Doktorandsektionen är en sammanslutning för forskarstuderande vid Chalmers tekniska högskola och skall verka för sammanhållningen mellan sektionsmedlemmarna och tillvarata deras gemensamma intressen. Doktorandsektionen skall härvid speciellt arbeta för att
- genom representanter i högskolans nämnder och styrelser verka för att de forskarstuderandes speciella intressen blir belysta.
 - skapa en medvetenhet på högskolans alla nivåer om forskarstuderandes situation.
 - skapa ett forum för kontakter mellan forskarstuderande på Chalmers.
- §1:2 Till medlem i doktorandsektionen kan antas envar som är inskriven som forskarstuderande vid Chalmers tekniska högskola samt är medlem i Chalmers studentkår. Sektionsmedlem skall dessutom varje termin erlægga fastställd sektionsavgift.
- §1:3 Verksamhetsåret löper från den 1 juli till den 30 juni.
Räkenskapsåret löper från den 1 juli till den 30 juni.
- §1:4 Ändring av dessa stadgar skall, för att äga laga giltighet, beslutas av två på varandra följande sektionsmöten. För beslut om stadgeändring krävs att minst två tredjedelar av de närvarande medlemmarna är ense om beslutet.
- §1:5 Fråga om doktorandsektionens upplösning skall behandlas av sektionsmöte. Upplösning av doktorandsektionen må ej ske om inte samtliga, på mötet närvarande, medlemmar förenar sig därom. Doktorandsektionens eventuella tillgångar överförs efter upplösningen till Chalmers studentkår.

2. SEKTIONSMÖTE

- §2:1 Sektionsmöte, i vilket samtliga medlemmar äger rätt att delta, är doktorandsektionens högsta beslutande organ.
- §2:2 Doktorandsektionen skall hålla minst ett sektionsmöte per kalenderår.
- §2:3 Sektionsmöte sammanträder på kallelse av doktorandsektionens styrelse.
Rätt att hos styrelsen begära utlysande av sektionsmöte tillkommer: ledamot i doktorandsektionens styrelse, kårstyrelsen, kårens inspektor. Styrelsen skall verkställa begärt utlysande senast inom tre (3) veckor.
- §2:4 Kallelse till sektionsmöte, åtföljd av preliminär föredragningslista, skall vara anslagen och utsänd via institutionernas informationskanaler till samtliga medlemmar senast 14 dagar före mötet.
- §2:5 I omröstningar på sektionsmöte deltar endast närvarande medlemmar. Varje medlem har en röst.
- §2:6 Ärende som ej upptagits på föredragningslistan äger sektionsmötet ej rätt att ta upp till beslut om två (2) närvarande medlemmar är däremot.
- §2:7 Verksamhetsårets första sektionsmöte skall besluta om ansvarsfrihet för föregående verksamhetsårs styrelse.

3. DOKTORANDSEKTIONENS STYRELSE

- §3:1 Doktorandsektionens styrelse handhar den omedelbara ledningen av verksamheten.
- §3:2 Doktorandsektionens styrelse är ansvarig inför sektionsmötet.
- §3:3 Doktoranderna äger rätt att välja representanter till doktorandsektionens styrelse genom ansökan till doktorandsektionens styrelse. Sektionsmötet fastställer valen. Om ansökan ej sker utses representanterna i doktorandsektionens styrelse av sektionsmötet.
- §3:4 Styrelsen utser inom sig, vid sitt första konstituerande sammanträde, personer till olika poster.
- §3:5 Doktorandsektionens styrelse utser representanter i de styrelser och nämnder inom CTH där doktorander är representerade. Lokala doktoranföreningar får efter beslut i doktorandsektionens styrelse rätt att utse representanter på lokal nivå.
- §3:6 De lokala doktoranföreningarnas stadgar får ej agera i strid mot dessa stadgar.
- §3:7 Av styrelsen utsett ordförande respektive vice ordförande äger rätt att, var för sig, teckna doktorandsektionens firma och i övrigt att disponera doktorandsektionens ekonomiska medel.
- §3:8 En revisor, som utses av sektionsmötet inför kommande räkenskapsår, skall granska sektionens förvaltning och räkenskaper.